

**Heard County Water Authority  
Board Meeting Minutes  
April 23, 2018**

The Heard County Water Authority Board met in regular session on Monday April 23, 2018 at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Tommie McKeever, Loy Howard, Alvin Ginn and Patty Jiles.

Chairman Gosdin called the meeting to order. Tommie McKeever gave the invocation and led the Pledge of Allegiance.

**Approve Agenda** – On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Ginn, Howard) a unanimous vote was made to approve the minutes for March 2018.

**New Business:**

**Leak Adjustment:** Bryant Snyder presented the Board with a presentation to reflect the current loss the HCWA is incurring with our current adjustment rate of \$1.90 per thousand gallons for leaks. He suggested we take the adjustment up to \$4.00 per thousand gallons to cover the cost of water production while also giving the customer relief from a high bill caused by a leak.

**Approve New Leak Adjustment Rate:** On motion and second (Howard, Ginn) a unanimous vote was made to approve the new leak adjustment rate of \$4.00 per thousand gallons.

**Preliminary Budget Fiscal Year 2018-2019:** Director Laurie Cook and Michelle Robinson, CPA, presented and discussed the preliminary departmental budgets for upcoming projects such as commercial meter replacement. This budget is based on a projected 4% increase in Revenue. A more analytical report will be presented at the request of Loy Howard.

**Insurance Renewal Proposal:** Chris Walker of J. Smith Lanier Insurance Company went over the Insurance Renewal Proposal with the Board. He pointed out the lower rates for existing coverage and some new coverage and perks we did not have previously, such as cyber coverage and an HR Helpline.

**Approve Insurance Renewal:** On motion and second (Howard, Jiles) a unanimous vote was made to approve the Insurance Renewal with J. Smith Lanier.

**Old Business:**

N/A

**Reports:**

1.) **Administration-** Michelle Robinson reviewed the financial statement.

\*Revenue was \$211,540.54

\*Expenses were \$182,735.60

\*Net Income was \$28,804.94

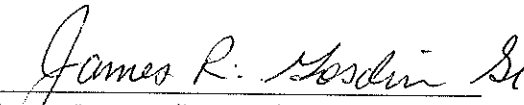
2.) **Distribution-** Director Laurie Cook reported for Distribution in Michael McClain's absence:

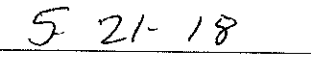
Services: 3  
Leaks: 23  
Main Breaks: 1  
Main Leaks:  
Locates: 65  
Work Orders: 141  
Turn Offs: 55  
Data Logs: 17  
DOT Permits: 0  
Active Leaks: 2

3.) **WTP-** Bryant Snyder reported normal operations and no violations for March. EPD Inspection was positive, though no formal evaluation has been sent yet. WTP still pumping from Hillabahatchee Creek. Platinum Award came in today for the WTP.

4.) **WWTP-** Darrell Brice reported normal operations and no violations for March. Safety Meeting was held. Wet well capacity has improved during rainstorms due to repairs on lift station.

**Adjourn:** On motion and second (Ginn, McKeever) a unanimous vote was made to adjourn the Board Meeting at 6:15 pm.

  
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James Ray Gosdin, Sr., Chairman

  
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Date