

**Heard County Water Authority  
Board Meeting Minutes  
April 27, 2020**

The Heard County Water Authority Board met in regular session on April 27 @ 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Patty Jiles, Tommie McKeever and Loy Howard (Remote).

Chairman Gosdin called the meeting to order. Tommie McKeever gave the invocation and led the Pléde of Allegiance.

**Recognition of Guests:** Chad Sipe, Tom Sloope & Spencer Senerman, Carter & Sloope.

**Approve Agenda:** On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Jiles, McKeever) a unanimous vote was made to approve the minutes for February 2020.

**New Business:**

**Insurance Renewal:** Director Cook presented the new Insurance Renewal and called Chris Walker, Agent, to join in on the phone to answer questions about the policy. Policy was only slightly increased from last year. On motion and second (Jiles, McKeever) a unanimous vote was made to approve the Insurance Renewal.

**Preliminary Budget Presentation:** Director Cook brought the budget before the board and called Michelle Robinson, CPA on the phone to answer any questions. Director Cook also presented vehicle bids as two company vehicles are planned to be replaced this upcoming fiscal year. On motion and second (Ginn, Jiles) a unanimous vote was made to set a public hearing for the budget at the next board meeting date, May 18<sup>th</sup> at 5:00 pm.

**Old Business:**

**2017 CDBG Project Completed:** Director Cook gave an update on the cost of the CDBG Project. She was pleased to announce that it was completed under budget. (\$43,197.46)

**Water Treatment Plant Upgrade:** Chad Sipe, Tom Sloope, and Spencer Senerman with Carter & Sloope were in attendance to present new developments on funding the 4.0 MGD WTP upgrade project. Director Cook spoke first about the loans and grants available to fund this project. Chad Sipe and Tom Sloope also presented their information on how they came up with the figures and explained the options available to HCWA. On motion and second, (Howard, McKeever) a unanimous vote was made to move forward contingent upon being able to secure the 2<sup>nd</sup> GEFA loan with the principal forgiveness of 1.5 M and not bidding it out until that has been approved by the GEFA Board in August 2020.

**Reports:**

**1.) Administration:** Michelle Robinson, CPA, presented (via phone) the financial statement for February & March 2020.

**February**

\*Income: \$242,073.90

\*Expenses: \$166,843.29

\*Net Income: \$75,230.61

\*Net Income with Depreciation and other Expenses: \$19,949.72

**March**

\*Income: \$215,444.41

\*Expenses: \$156,266.78

\*Net Income: \$59,177.63

\*Net Income with Depreciation and other Expenses: \$2,396.46

**2.) Distribution:** Laurie Cook, Executive Director, gave the Distribution reports for Feb. & March 2020:

**February**

Services: 4

Leaks: 9

Main Breaks: 1

Main Leaks: 1

Locates: 55

Work Orders: 109

Turn Offs: 53

Data Log: 23

Meter Chg. Outs: 5

DOT Permits: 0

**March**

Services: 1

Leaks: 18

Main Breaks: 1

Main Leaks: 1

Locates: 88

Work Orders: 127

Turn Offs: 80 (SUSPENDED DUE TO COVID-19)

Data Log: 27

Meter Chg. Outs: 5

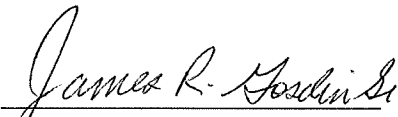
DOT Permits: 0

- 3.) **WTP-** Bryant Snyder, Manager, was there to present for the Water Treatment Plant. His report stated normal operations and no violations for Feb. & March 2020. Safety Meeting on March 10, 2020 was on cleaning and sanitation of work areas due to Corona Virus. The WTP received the Platinum Award for 2019.
- 4.) **WWTP-**In Darrell Brice's absence, Bryant Snyder was there to present for the Wastewater Treatment Plant. Report stated normal operations and a violation of monthly average flow for February 2020. Violation was due to the amount of rainfall. It was reported to the E.P.D. and this violation will not have a fine as it was a state-wide problem. His report stated normal operations and no violations for the month of March 2020.

**Executive Session:** On motion and second (McKeever, Ginn) a unanimous vote was made to enter into executive session to discuss potential litigation.

**Return to Open Session:** On motion and second (Ginn, Jiles) a unanimous vote was made to return to open session. No action was taken in Executive Session.

**Adjourn:** On motion and second (Jiles, McKeever) a unanimous vote was made at 7:07 pm to adjourn the meeting.

  
James Ray Gosdin, Sr., Chairman

5-18-2020  
Date