

**Heard County Water Authority  
Board Meeting Minutes  
April 26, 2021**

The Heard County Water Authority Board met in regular session on April 26th at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Alvin Ginn, Tommie McKeever, and Shane Cammon.

Chairman Gosdin called the meeting to order. Chairman Gosdin gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Chairman Gosdin welcomed Chris Walker of JSL/Marsh & McLennan Agency and Chris Barnett, CPA of Bartlett & Barnett.

**Approve Agenda:** On motion and second (Ginn, Cammon) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (McKeever, Ginn) a unanimous vote was made to approve the minutes for March 29, 2021.

**New Business:**

**Insurance Proposal & Renewal:** Chris Walker, JSL/Marsh & McLennan Agency presented the Annual Renewal to the Board. He recommended going with Philadelphia Insurance Company. He answered the questions the Board Members asked about the policy. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the Insurance Renewal.

**Preliminary Budget FY 22:** Director Cook presented the proposed Budget for FY 22. A public hearing for the Budget will be scheduled for 5:00pm on May 24<sup>th</sup>. The List of Projects and needs list was presented. Capital Expenditures were discussed as well. The need for a new truck for the WTP and for Distribution was discussed. Darrell Brice gave the information about the belt press needed for the WWTP. He had two bids for different belt presses. He preferred the belt press that is from Fournier. It is different from the current press. It ran cleaner and was more efficient. Bryant Snyder gave the information about the sludge pond cleaning. It will be required by EPD to dispose of sludge differently than we do now. Director Cook discussed the generator and needing power hook ups at all lift stations. On motion and second (Howard, McKeever) a unanimous decision was made to acquire both trucks needed.

**Amend Motion:** On motion and second (Howard, Cammon) a unanimous decision was made to amend the motion to allow management to decide what size trucks need to be purchased.

**EPD Compliance Order:** Director Cook and Darrell Brice, WWTP Manager, gave an update on the EPD compliance order. Due to lack of notification from Waypoint Analytical testing, HCWA was unable to respond in a timely manner and was fined by EPD. The Board recommended the Director write a response to EPD stating what had happened and the steps HCWA has taken to prevent future issues.

**Carter & Sloope Engineering Proposal WTP Dechlorination Options:** Director Cook presented the proposal from Carter & Sloope for Dechlorination at the WTP. It is now required by EPD. The total cost

for a plan design will not exceed \$11,000.00. On motion and second (Ginn, Cammon) a unanimous decision was made to have the dechlorination option added to the WTP.

**Old Business:**

**GA Power and Transformer Size:** Director Cook discussed the letter from GA Power stating that they would take full responsibility for the sizing of the transformer to be installed at the WTP. In the event of a failure, they would install a new one as quickly as possible. If a larger transformer is needed, they will replace the smaller one at no cost to HCWA.

**GA Power Easement at WTP:** Director Cook brought the GA Power Easement back before the board for approval. On motion and second (Howard, McKeever) a unanimous decision was made to approve the Underground Easement.

**American Rescue Act Plan of 2021-Water/Sewer Utilities:** Director Cook discussed meeting with Chairman Boone on April 22, 2021 about the American Rescue Act Plan of 2021. Chairman Gosdin and Loy Howard also attended the meeting. Cook said she presented a HCWA Project & Needs List to Chairman Boone, and he said he will share it with the Commissioners. The Board recommends staying focused on the Act to see what will be provided for the funding of improvements needed by HCWA. The Board also discussed hiring a public relations firm to present things to the County Commissioners.

**Reports:**

**1.) Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for March 2021.

**March**

\*Income: \$213,297.61

\*Expenses: \$173,078.60

\*Net Income: \$40,219.01

\*Net Income with Depreciation and other Expenses: <\$13,061.76>

**2.) Distribution:** Joe Jones, Operations/Maintenance Manager, presented for Distribution for March 2021:

**March**

Services: 3

Leaks: 35

Main Breaks: 4

Valve Maint: 6

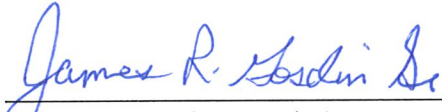
Meter Pump Testing: 0

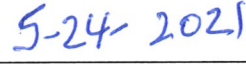
Locates: 94

Work Orders: 118  
Turn Offs: 40  
Data Log: 0  
Meter Chg. Outs: 5  
DOT Permits: 1

- 3.) **WTP-** Bryant Snyder, WTP Manager presented for the Water Treatment Plant. He reported normal operations and no violations for March 2021.
- 4.) **WWTP-** Darrell Brice, WWTP Manager presented for the Wastewater Treatment Plant. He reported normal operations and no violations for March 2021. Safety meeting held was on communication with employees and visitors.

**Adjourn:** On motion and second (Cammon, McKeever) a unanimous vote was made at 6:45 pm to adjourn the meeting.

  
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James Ray Gosdin, Sr., Chairman

  
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Date