

**Heard County Water Authority
Board Meeting Minutes
August 27, 2018**

The Heard County Water Authority Board met in regular session on Monday August 27, 2018 at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Tommie McKeever, Alvin Ginn and Patty Jiles.

Chairman Gosdin called the meeting to order. Tommie McKeever gave the invocation and led the Pledge of Allegiance.

Guests- Billy Baker and Lawrence Lipford

Approve Agenda – On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Howard, Jiles) a unanimous vote was made to approve the minutes for July 2018.

Public Comments: Billy Baker addressed the Board concerning a recent leak on the house side of his meter. He said he repaired one section of pipe and he noticed it was still leaking. He then took what he believed to be the Pressure Regulator to Home Depot. He was told it was actually the Back Flow Preventer and was HCWA's equipment. Mr. Baker acknowledged the Water Authority replaced the Back Flow Preventer and offered him an adjustment for his leak. He stated he does not want the adjustment. The leak is affecting two billing cycles and he wants both months to be taken back to an average bill. He also mentioned the Water Authority fixed a main break under his driveway twelve (12) years ago and repaired the part of the driveway that was dug up for that repair. He says the driveway has had a dip in it since then. He said he made several complaints to the previous Director but nothing was done to address it.

New Business:

Water Line Extension Policy: Director Cook proposed changes to the Water Line Extension Policy, to include plan review fee and inspection fees for property developers and businesses. Loy Howard asked that the Policy be revised to distinguish between developers, commercial development and small businesses.

Audit Proposal Letter: Michelle presented the Audit Proposal Letter from Geer & Associates with a fee of \$8,800.00 for upcoming audit.

On motion and second (Howard, McKeever) a unanimous vote was made to approve the Proposal.

Amend Agenda: On motion and second (Howard, Jiles) a unanimous vote was made to amend the agenda to address the issues brought to the Board by Billy Baker.

After brief discussion, the Board decided the HCWA cannot be held responsible for the driveway after so many years since it was not brought to their attention.

As for the recent leak at his property, Superintendent Michael McClain said when they received the call concerning the leak and they arrived at his residence, everything was already disassembled and he was unable to determine where the leak originated, and if the Back Flow Preventer was damaged before or after Mr. Baker made his repair. The Board decided to offer Mr. Baker the adjustment consistent with our policy.

Old Business:

CDBG Project Update: Director Laurie Cook updated the Board on the Pre-Construction Meeting held with the Contractors and the Engineers. Emerson Contracting is one of three sub-contractors in the project.

Reports:

1.) Administration- Michelle Robinson reviewed the financial statement.

*July Revenue was \$201,859.68.

*Expenses were \$151,364.08.

*Net Income was \$50, 495.60 for July 2018.

Journal Entry Tenaska: On motion and second (Howard, Ginn) a unanimous vote was made to move the money from the Tenaska CD to the Revenue Account.

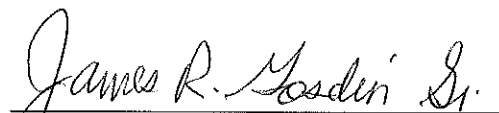
2.) Distribution- Michael McClain reported for Distribution:


Services: 4
Leaks: 48
Main Breaks: 1
Main Leaks: 2
Locates: 38
Work Orders: 145
Turn Offs: 56
Data Logs: 30
DOT Permits: 0

3.) WTP- Bryant Snyder reported normal operations and no violations for July. His department held a Safety Meeting.

4.) WWTP- Bryant Snyder reported in Darrell Brice's absence normal operations and no violations.

Adjourn: On motion and second (Ginn, Jiles) a unanimous vote was made to adjourn the Board Meeting.


James Ray Gosdin, Sr., Chairman


Date