

**Heard County Water Authority  
Board Meeting Minutes  
August 23, 2022**

The Heard County Water Authority Board met in regular session on August 23, 2022, at 5:00 p.m. The following members were present: Loy Howard, Alvin Ginn, Tommie McKeever, and Shane Cammon.

Vice-Chairman Howard called the meeting to order. Tommie McKeever gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Lawrence Lipford, Chad Sipe, Carter & Sloop

**Approve Agenda:** On motion and second (McKeever, Cammon) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (McKeever, Cammon) a unanimous vote was made to approve the minutes for June 2022.

**Public Comments:** Lawrence Lipford addressed the board about when he attended the commissioner's meeting. He said he spoke up at the meeting about the rock quarry and the possibility of HCWA needing it in the event of drought.

**New Business:**

**Fee Schedule for Plan Reviews and Inspections:** Director Cook addressed the board concerning the Heard County Ordinance for Estate Lot with Averaging requirements. There will be a need for HCWA to review the plans and do inspections. Director Cook presented a fee schedule that covers what HCWA may have to do. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the Fee Schedule.

**General Meter Easement:** Director Cook presented a General Meter Easement to the board. It is a sample of what is needed when acquiring an easement. She suggested that HCWA could give this sample to a customer in need of an easement. Customers could then use it as a guideline when obtaining paperwork for an easement. On motion and second (McKeever, Cammon) a unanimous vote was made to approve giving out the sample General Meter Easement.

**Holloway Construction Contract Renewal:** Director Cook presented the Holloway Contract to the board. The only change was a provision for adding a charge up to \$500 if they run in to rock while doing road bores. On motion and second (Cammon, McKeever) a unanimous vote was made to approve the new contract.

**WTP GEFA Loans:** Director Cook and Chad Sipe, Carter & Sloop gave an update on the WTP construction and the GEFA loans. There is one last draw coming and then the loans would need to be closed. On motion and second, (Ginn, McKeever) a unanimous vote was made to move forward in closing the loans.

**Frolona Booster Pump Station Repair & Upgrade:** Director Cook and Joe Jones presented bids for the repair needed at the Frolona Booster Pump Station. Due to bad weather, the building covering the pump station was destroyed. On motion and second, (Ginn, Cammon) a unanimous vote was made to go with the lowest bidder but to check to see if the contractor has liability insurance before accepting the bid.

**WTP High Service Pumps & Valves:** Director Cook and Joe Jones addressed the board concerning the need for repairs to the High Service Pumps & Valves at the WTP. Upon motion and second, (Cammon, McKeever) a unanimous vote was made to accept the bids Joe Jones obtained and recommended and to use SPLOST III to pay for the repairs.

**Rate Increase Proposal:** Director Cook presented a rate increase spreadsheet to the board. With rising costs, the need for an increase is inevitable. After the board reviewed the spreadsheet, they asked if the Agricultural Customers could be pulled out and given a different rate. They requested that it be brought back next month with new information on the Agricultural Customers.

**Old Business:**

**Update on Bank OZK Rates:** Director Cook gave an update on renewing the contract with Bank OZK. She and the board were pleased with the contract and HCWA will be staying with Bank OZK.

**Reports:**

**1.) Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for June and July 2022.

**JUNE 2022**

\*Income: \$268,116.08

\*Expenses: \$183,421.22

\*Net Income: \$84,694.86

\*Net Income with Depreciation, Capital Expenses and other Expenses: \$<111,875.03>

**JULY 2022**

\*Income: \$295,735.31

\*Expenses: \$241,032.84

\*Net Income: \$54,702.47

\*Net Income with Depreciation, Capital Expenses and other Expenses: \$<1,144.30>

2.) **Distribution:** Joe Jones, Distribution Superintendent, presented for Distribution for June and July 2022.

June 2022

Services: 3  
Leaks: 25  
Main Breaks: 0  
Valve Maint:0  
Meter Pump Testing: 8  
Locates: 196  
Work Orders: 118  
Turn Offs: 26  
Data Log: 2  
Meter Chg. Outs: 5  
DOT Permits:0

July 2022

Services: 3  
Leaks: 10  
Main Breaks: 4  
Valve Maint:0  
Meter Pump Testing: 0  
Locates: 215  
Work Orders: 74  
Turn Offs: 35  
Data Log: 0  
Meter Chg. Outs: 9  
DOT Permits:1

3.) **WTP:** Bryant Snyder, WTP Manager, presented for the Water Treatment Plant for June and July, 2022.

**JUNE:** Dredging of lagoons is complete. Contract was for an estimate of 140 dry tons to be removed. Actual dry tons removed were 166.92. During the dredging process HCWA did have a high TSS result that may result in a permit violation. Bryant will update when he gets details of the violation. The high TSS was in direct correlation with dredging the lagoons. Plant Rehab/Upgrade Project is in its final stages and they are working on finalized punch list to complete project.

**JULY:** No violations for the month.

4.) **WWTP:** Joe Jones presented for the WWTP for June and July 2022. No violations in the month of June or July 2022.

**Adjourn:** On motion and second (Ginn, Cammon) a unanimous vote was made at 6:26 pm to adjourn the meeting.

  
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James Ray Gosdin, Sr., Chairman

*Loy Howard, vice Chairman*

10-17-22  
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Date