

**Heard County Water Authority
Board Meeting Minutes
December 19, 2016**

The Heard County Water Authority Board met in regular session on Monday December 19, 2016 at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Carrie Rutledge, Alvin Ginn, and Tommie McKeever.

Mr. Gosdin called the meeting to order and he gave the invocation and led the Pledge of Allegiance.

Recognition of Guests – Jeff George, American Tank Maintenance

Approve / Modify Agenda – On motion and second (Ginn, Rutledge) a unanimous vote was made to approve the agenda.

Approve/Modify Minutes: On motion and second (Ginn, Rutledge) a unanimous vote was made to approve the minutes for November 21, 2016.

New Business:

Board Members reviewed the schedule of Board meetings is 2017. On motion and second (Rutledge, McKeever) a unanimous vote was made to approve the 2017 meeting schedule.

Old Business:

Tank Maintenance Contracts: As requested by the Board, Director Cook obtained proposals for contracts for ongoing water tank maintenance and presented each to the Board. On motion and second (Ginn, McKeever) a unanimous vote was made to enter into a contract with American Tank Maintenance (ATM) to include all ten steel tanks and the one concrete tank. Motion stipulated that the use of any sub-contractors by ATM must exclude Casey Thompson.

Director Cook updated the Board on potential projects and the status of funding. She advised that a meeting was recently held with Commission Chair Lee Boone to update him on the Authority's plans. Cook plans to attend the Commission meeting in January 2017 to present the Authority's plans to all Commissioners.

Approve Modifying Agenda: On motion and second (Ginn, Rutledge) a unanimous vote was made to add discussion Water Line Extensions to the agenda. Ginn shared that he had been contacted by a potential customer who wants water service on Hwy. 27 North. Director Cook advised that the water main does not run in front of the proposed customer's property. After much discussion, it was decided that Cook and Superintendent Ponder would go back to the area and review any possible methods for a water connection for the customer.

Director Cook advised the Board that the first statement from Darnel Quick Recovery had been received. She also stated that the roof repairs had been completed on the Water Treatment Plant, but the roof leaked during the recent rains. Chuck Pollock of Pittman Waller Roofing informed Director Cook that another small repair was needed to complete the process, and she asked them to finish the repair.

The proposed Ephesus Water Sale Contract was discussed. Mayor Rogers had inquired about adding a clause to the contract regarding Tank Overflows and billing. Water Treatment Plant Manager Bryant Snyder advised that such overflow problems rarely occur, but that it could result from two sources (Ephesus and HCWA) pumping water at the same time into their tank. After some discussion, the general consensus was to leave the contract as presented. Director Cook stated that she will begin phasing in the rate increase to Ephesus on January 2, 2017. Board member Ginn inquired about the metering of all connections between HCWA and Ephesus. Discussion revealed the need for a meter, check valve, and by-pass on Barr Farm Road. On motion and second (Ginn, McKeever), the Board unanimously approved the installation of a meter, check valve, and by-pass on all lacking connections to the Ephesus Water System.

Reports:

1.) **Administration-** Michelle reviewed the financial statement.

2.) **Distribution-** Edward Ponder reported for the month of November:

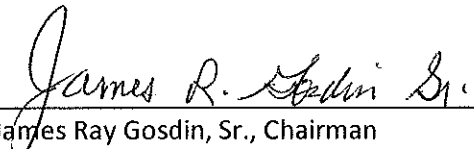
Services: 7
Leaks: 25
Locates: 66
Work Orders: 107
Turn Offs: 38
DOT Permits: 0

Safety Meeting was held for Distribution Department.

3.) **WTP-** Bryant Snyder reported normal operations and no violations for November. Creek levels are higher due to the 5.6 inches of rain recorded between 11/30/16 and 12/07/16.

4.) **WWTP-** Darrell Brice reported normal operations and no violations for November. His department held a safety meeting on Slip and Trip hazards.

Meeting was adjourned at 6:39 pm, on motion and second (Rutledge, McKeever).


James Ray Gosdin, Sr., Chairman

1-30-17
Date