

**Heard County Water Authority
Board Meeting Minutes
December 20, 2021**

The Heard County Water Authority Board met in regular session on December 20th, 2021, at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Tommie McKeever and Shane Cammon.

Chairman Gosdin called the meeting to order. Chairman Gosdin gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Chris Barnett, CPA, Geeslin Group LLC. , Barry Smith, CPA, J.K. Boatwright & Company and Lawrence Lipford.

Approve Agenda: On motion and second (Cammon, Ginn) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (McKeever, Cammon) a unanimous vote was made to approve the minutes for November 2021.

Public Comments: Lawrence Lipford presented a revised letter he had composed to send to Senator Ossoff about how the Infrastructure Bill needed to be used to support the water and sewer industry. He read the revised letter and gave a copy to Executive Director Cook.

New Business:

Proposed 2022 HCWA Board Meeting Dates: Director Cook presented the proposed Board Meeting dates for 2022. Due to the Board Meetings being the day before cut off and the office being very busy, she asked if the meetings had to be held on the last Monday of the month. The board responded that there was no specific reason for the meetings to be on the last Monday. Director Cook will work on new dates and bring it back before the board in January, 2022.

Audit Presentation for FY'21 by Barry Smith, CPA, J.K. Boatwright & Co.: Barry Smith Presented the FY'21 Audit to the Board. He reported that the Audit findings were an "Unmodified Opinion", which is the highest rating that can be received. He did transaction testing to determine whether the financial statements were accurate and found they were. He gave HCWA an Unmodified Opinion on segregation of duties as well and stated that from what he observed, HCWA has precautions in place to mitigate risks. He also stated that HCWA has done as well as any entity our size could do. He provided copies for all the Board Members and went through the Audit thoroughly.

City of LaGrange 6" Meter in Glenn: Director Cook updated Board on her discussion with Director Bowie of LaGrange regarding the maintenance of the 6" meter that HCWA uses to serve water for approximately eight LaGrange customers. She will work on a contract for the meter maintenance and bring it back to the HCWA Board after LaGrange approves it.

Old Business:

Portable Generators for Booster Stations, Director Cook: Director Cook advised she had attended a Work Session with the Commissioner's on December 14, 2021. She gave an update on the County helping HCWA with the Portable Generators for the Booster Stations. Cook told the Commissioners that the HCWA Board did not want the funding taken from HCWA's SPLOST V. She also asked for funding assistance from the County and their funds from the American Rescue Plan Act of 2021 for the Wastewater Belt Press at the Wastewater Plant. No decision was made by the Commissioners at that time.

Director Cook also advised she has asked Commissioner Chairman Lee Boone for some dates to plan a work session between the Commissioners and the HCWA Board. Chairman Boone advised he didn't want to set a date for a work session with HCWA until after the Commissioners had another meeting or two.

Reports:

1.) Administration: Beth Cantrell, Lead Operations Specialist, presented the financial statement for November, 2021.

*Income: \$223,435.25

*Expenses: \$193,494.19

*Net Income: \$29,941.06

*Net Income with Depreciation and other Expenses: \$<23,339.71>

2.) Distribution: Joe Jones, Distribution Superintendent, presented for Distribution for November 2021

Services: 4
Leaks: 46
Main Breaks: 5
Valve Maint: 3
Meter Pump Testing: 1
Locates: 210
Work Orders: 116
Turn Offs: 36
Data Log: 0
Meter Chg. Outs: 5
DOT Permits: 2

3.) WTP: Bryant Snyder, WTP Manager, presented for the Water Treatment Plant for November, 2021. No violations for the month. Start up for new plant filters is scheduled for the week of January 10th.

4.) WWTP: Darrell Brice, WWTP Manager was absent so board members read over the report for the Wastewater Treatment Plant for November 2021. No violations for the month of November, 2021. Safety Meeting was about melting ice around basin on 12/15/2021.

Adjourn: On motion and second (Cammon, McKeever) a unanimous vote was made at 6:30pm to adjourn the meeting.

James R. Gosdin Sr
James Ray Gosdin, Sr., Chairman

2-21-22
Date