

**Heard County Water Authority
Board Meeting Minutes
February 24, 2020**

The Heard County Water Authority Board met in regular session on February 24th at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Patty Jiles, Loy Howard and Tommie McKeever.

Chairman Gosdin called the meeting to order. Alvin Ginn gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Chad Sipe, Carter & Sloope

Approve Agenda: On motion and second (Jiles, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Jiles, McKeever) a unanimous vote was made to approve the minutes for January 2020.

New Business:

GMEBS Retirement Plan Restatement: Director Laurie Cook addressed the board about the Restated Master Defined Benefit Retirement Plan. She copied the email from the Michelle Warner with GMA Retirement. Michelle Warner stated that our individual plan had not been changed. On motion and second (Ginn, Jiles) a unanimous vote was made to approve the GMEBS Retirement Plan Restatement.

Grass Cutting Bids for 2020: Director Laurie Cook present the sealed grass cutting bids. Only one bid provided all required information and documentation, which was Adams Lawn Care. On motion and second (Ginn, McKeever) a unanimous decision was made to approve the proposal submitted by Adams Lawn Care.

GA Rural Water Association Assistance with Infiltration/Inflow: Director Cook informed the Board she had spoken with GA Rural Water Association concerning the problematic area near the High School with possible storm water infiltration into the sewer main. HCWA qualifies for assistance and GRWA offered to smoke test the sewer lines.

Old Business:

Water Treatment Plant Upgrade: Chad Sipe with Carter & Sloope gave an update on the WTP upgrade project. The cost of the upgrade had significantly increased due to rising cost of materials and "scope creep". Chad presented ways to offset some of the increase. The Board recommended he refigure the design for a 3 million gallon per day WTP instead of a 4 million gallon per day plant, because of the lack of funding for the project. A 4 million gallon per day WTP upgrade would require a significant increase in rates for all customers to fund the project. The board asked that Chad get back to them ASAP with the new plans and figures.

Reports:

1.) **Administration:** Michelle Robinson, CPA, presented the financial statement for Jan. 2020

January

*Income: \$222,309.36

*Expenses: \$194,471.57

*Net Income: \$27,837.79

2.) **Distribution:** Michael McClain, Superintendent, presented report for Jan. 2020:

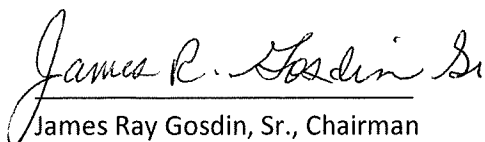
January

Services: 3
Leaks: 19
Main Breaks: 0
Main Leaks: 0
Locates: 35
Work Orders: 209
Turn Offs: 41
Data Log: 27
Meter Chg. Outs: 4
DOT Permits: 0

3.) **WTP-** Bryant Snyder, Manager, presented for the Water Treatment Plant. He reported normal operations and no violations for Jan. 2020. Safety Meeting on January 28, 2020 was on general safety and awareness.

4.) **WWTP-**In Darrell Brice's absence, Director Cook presented for the Waste Water Treatment Plant. She reported normal operations and no violations for January 2020. Safety Meeting was held on 1/12/2020 on how Quick Equipment Checks can prevent injury.

Adjourn: On motion and second (Ginn, Jiles) a unanimous vote was made at 6:40pm to adjourn the meeting.


James Ray Gosdin, Sr., Chairman

4-27-2020
Date