

**Heard County Water Authority
Board Meeting Minutes
February 21, 2022**

The Heard County Water Authority Board met in regular session on February 21st, 2022, at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Loy Howard, Tommie McKeever and Shane Cammon .

Chairman Gosdin called the meeting to order. Beth Cantrell gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Attorney Michael Hill

Approve Agenda: On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Cammon, McKeever) a unanimous vote was made to approve the minutes for December 2021.

New Business:

HCWA Board Positions/ Reappointments: Director Cook asked that the board appoint the HCWA Board members for Chairman, Vice-Chairman and Secretary. On motion and second (Ginn, McKeever) a unanimous vote was made to reappoint James Ray Gosdin as the Chairman. On motion and second (McKeever, Cammon) a unanimous vote was made to appoint Loy Howard as the Vice- Chairman. On motion and second (Ginn, Cammon) a unanimous vote was made to reappoint Tommie McKeever as Secretary.

SPLOST V Funding for 2 Projects: Director Cook advised she attended the BOC Working Session on 2/15/2022 and the Commissioner's approved \$300,000 for two projects from HCWA SPLOST V. The two projects she presented were the clean out and Sludge Disposal of the WTP Sludge Lagoons and the WWTP Belt Press installation of the new unit. On motion and second (Howard, Cammon) a unanimous vote was made to move forward on these two projects.

Chlorine Line Repair at WTP: Bryant Snyder submitted two proposals for the Chlorine Line repair. There was a \$2,000 price difference. One proposal quoted the refurbishing of the old equipment and the other proposal included new equipment replacement. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the proposal that replaced the equipment instead of refurbishing it.

Handheld Electronic Device and Driving Policy: Director Cook presented a HCWA Use of Electronic Devices Policy while driving. It was drawn up by our Insurance Carrier and Director Cook asked the Board to consider approving this policy. On motion and second (Howard, McKeever) a unanimous decision was made to approve this policy for the employees of HCWA subject to legal review and approval.

North & South River Circle CDBG Project, ref Admin Fees: Director Cook gave an update on Heard County's North & South River Circle CDBG Project. Due to the fact that the area will have more than 10 customers and that the residents there fall under the underprivileged and low-income category, Director Cook asked that the Board consider waiving the \$50 Admin Fee that HCWA normally charges. She wants HCWA to be a good Steward with our services and to help the community in this way. On motion and second (Howard, Cammon) a unanimous vote was made to waive the \$50 Admin Fee for the Residents that are included in this project.

Old Business:

Proposed 2022 HCWA Board Meeting Dates: Director Cook presented the proposed Board Meeting dates for 2022. On motion and second (Cammon, McKeever) a unanimous vote was made to approve the 2022 HCWA Board Meeting Dates.

Adoption of Water Agreement with City of LaGrange: Director Cook presented the Contract for the Water Agreement with the City of LaGrange. It had been signed by the Mayor and City Attorney of LaGrange. On motion and second (Ginn, McKeever) a unanimous vote was made to adopt the Water Agreement with the City of LaGrange.

Wastewater Belt Press Funding: ARPA: Director Cook updated the Board on the status of the WWTP Belt Press Replacement Project. Director Cook attended the Board of Commissioner's Working Session on 1/25/2022 and the BOC approved \$271,000 for the purchase of the WWTP Belt Press. Invoices will be paid by Heard County from the ARPA fund.

OPB's State Fiscal Recovery Update: Director Cook updated the board on the State Fiscal Recovery Fund grant program. Nothing has been done with the funding for Water/Sewer projects. However, the Governor has upped the amount of funding used for Broadband. We are going to continue to sit tight and watch it.

Reports:

1.) Administration: Beth Cantrell, Lead Operations Specialist, presented the financial statement for December 2021 & January 2022.

DECEMBER 2021

*Income: \$225,974.94

*Expenses: \$263,926.26

*Net Income: \$<37,951.32>

*Net Income with Depreciation and other Expenses: \$<94,512.86>

JANUARY 2022

*Income: \$266,399.02

*Expenses: \$244,155.08

*Net Income: \$22,283.94

*Net Income with Depreciation and other Expenses: \$<35,564.06>

2.) Distribution: Joe Jones, Distribution Superintendent, presented for Distribution for December 2021 & January 2022

December 2021

Services: 1
Leaks: 16
Main Breaks: 2
Valve Maint: 0
Meter Pump Testing: 7
Locates: 133
Work Orders: 69
Turn Offs: 30
Data Log: 1
Meter Chg. Outs: 5
DOT Permits: 2

January 2022

Services: 4
Leaks: 32
Main Breaks: 3
Valve Maint: 0
Meter Pump Testing: 4
Locates: 126
Work Orders: 74
Turn Offs: 20
Data Log: 1
Meter Chg. Outs: 5
DOT Permits: 0

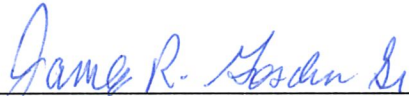
- 3.) WTP:** Bryant Snyder, WTP Manager, presented for the Water Treatment Plant for December 2021. No violations for the month. Start up for new plant filters is currently in progress.
Bryant Snyder, WTP Manager, presented for the Water Treatment Plant for January 2022. No violations for the month. New plant is operational and running as designed. Snyder is very happy with the new plant's upgrades and functionality over the previous version. Max Foote is currently removing plant #2. New lab is operational and overall progress of the project is over 80% complete.
- 4.) WWTP:** Darrell Brice, WWTP Manager presented for the WWTP for December 2021. WWTP had flow violation of 4,000 gallons over permit in December 2021. Safety Meeting on neutralizing sodium hydroxide if it comes in contact with skin held on 12/27/2021.
Darrell Brice, WWTP Manager presented for the WWTP for January 2022. No violations in the month of January 2022.

Executive Session: On motion and second (Ginn, Howard) a unanimous vote was made to enter into executive session at 6:01 pm.

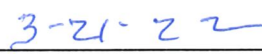
Personnel

Return to Open Session: On motion and second (Ginn, Howard) a unanimous vote was made to return to Open Session. On motion and second (Ginn, McKeever) a unanimous vote was made to allow the Executive Director to work with Counsel and bring an Agreement back to the Board regarding part-time hire of additional Certified Operators if needed. Such additional staff would work as a 10-99 employee with no benefits.

Adjourn: On motion and second (Ginn, Cammon) a unanimous vote was made at 6:14 pm to adjourn the meeting.



James Ray Gosdin, Sr., Chairman



Date