

## **HEARD COUNTY WATER AUTHORITY RULES GOVERNING PUBLIC COMMENT**

The following rules are designed to promote a fair and open process for the Heard County Water Authority (“HCWA”) Public Comment portion of its regular meetings.

### **Public Comments**

- 1.1 The Public Comments section of the Agenda is intended to allow citizens an opportunity to comment on matters pertinent to the duties of the HCWA. Personal disagreements with individual HCWA members or the Director are not matters of public concern and will not be tolerated.
- 1.2 At the appropriate time in the meeting, the Chairman will call for those wishing to address the HCWA. Any person wanting to address the HCWA must contact the Director by email ([lcook@myhcwa.com](mailto:lcook@myhcwa.com)) or by phone (706) 675-3358) on or before 3:00 p.m. on the last business day immediately preceding the date of the scheduled meeting.
- 1.3 A maximum of five (5) speakers shall be allowed to address the HCWA at each regularly scheduled meeting. Each speaker will be called to address the HCWA based on a first-come basis determined upon the time they contacted the Director. Each speaker is limited to three (3) minutes, unless the HCWA Board chooses to suspend this rule by majority vote. Time shall be kept by the Director. The Chairman will ask the speaker to state their name and address to record into the official minutes.
- 1.4 Every speaker will be respectfully heard by the HCWA without public display or approval or disapproval from the audience. The HCWA will not engage with the speaker during or after his or her comment. The HCWA will listen to any questions or comments and take them into consideration and may additionally request that any issue of concern be added by the Chairman to the next agenda.