

**Heard County Water Authority
Board Meeting Minutes
January 25, 2021**

The Heard County Water Authority Board met in regular session on January 25th at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Shane Cammon, Loy Howard and Tommie McKeever.

Chairman Gosdin called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

Approve and Modify Agenda: On motion and second (McKeever, Ginn) a unanimous vote was made to modify the agenda removing the new business item, "Operations during COVID Pandemic" and approve the agenda.

Approve Minutes: On motion and second (Cammon, McKeever) a unanimous vote was made to approve the minutes for December 28th.

New Business:

HCWA Board Positions: Director Cook brought before the Board the current Board Positions. On motion and second (Howard, McKeever) a unanimous vote was made to keep the Board Officers the same. Director Cook mentioned that former board member, Patty Jiles, had the title of Secretary/Treasurer and on motion and second (Ginn, Howard) a unanimous vote was made to appoint Board Member, Tommie McKeever as the Secretary/Treasurer.

Old Business:

WTP Project Update: Director Cook updated the Board about the WTP Project. Director Cook reported that all was going well and that the kick off meeting was good and everything was moving forward.

WTP Generator Update: Director Cook informed the Board that she had not be advised that the County has not signed the contract for the WTP Generator. Director Cook explained that she had a phone conference call with Engineers and the County concerning the new Generator, but no action has been taken by the County. The Board mentioned scheduling a work session with the County Commissioners and all the HCWA Board Members.

Reports:

1.) Administration: Director Cook presented the financial statement for Dec. 2020

December

*Income: \$247,908.33

*Expenses: \$217,494.89

*Net Income: \$30,413.44

*Net Income with Depreciation and other Expenses: (\$22,867.77)

2.) **Distribution:** Director Cook presented report for Dec. 2020:

- December
Services: 8
Leaks: 37
Main Breaks: 3
Valve Maintenance: 23
Mtr. Pump Testing: 1
Locates: 94
Work Orders: 103
Turn Offs: 31
Data Log: 0
Meter Chg. Outs: 2
DOT Permits: 1

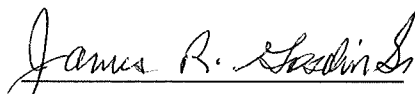
3.) **WTP-** Bryant Snyder presented for the Water Treatment Plant. He reported normal operations and no violations for Dec. 2020. The WTP rehabilitation and construction will officially begin January 25, 2021 and WTP operations will start 24 hours of production on February 1, 2021. Safety Meeting was held on new policies regarding masks due to COVID-19 and review of the Board approved Security Policy.

4.) **WWTP-** Director Cook presented for the Waste Water Treatment Plant. She reported normal operations and no violations for December 2020. Safety Meeting was held on new Coronavirus Policy.

Executive Session: On motion and second (McKeever, Cammon) a unanimous vote was made to enter executive session to discuss Personnel.

Return to Open Session: On motion and second (Ginn, McKeever) a unanimous vote was made to return to Open Session. On motion and second (Howard, Cammon) a unanimous vote was made to pay an additional \$1.00 per hour for Night Shift staff during WTP Construction.

Adjourn: On motion and second (Ginn, McKeever) a unanimous vote was made at 6:27 pm to adjourn the meeting.


James Ray Gosdin, Sr., Chairman

2-25-2021
Date