

**Heard County Water Authority
Board Meeting Minutes
July 30, 2018**

The Heard County Water Authority Board met in regular session on Monday July 30, 2018 at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Tommie McKeever, Alvin Ginn and Patty Jiles.

Chairman Gosdin called the meeting to order. Alvin Ginn gave the invocation and led the Pledge of Allegiance.

Guests- Chad Sipe with Carter & Sloope

Approve Agenda – On motion and second (McKeever, Jiles) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Howard, McKeever) a unanimous vote was made to approve the minutes for June 2018.

Old Business:

Truck Bids: Director Laurie Cook and the Board Members reviewed the bids for the 2019 F-450 for the Distribution Department.

On motion and second (Ginn, Howard) a unanimous vote was made to approve purchasing the Ford F-450 from AutoNation for \$47,184.84.

Sewer Rehab Project: Director Laurie Cook reviewed the three bids submitted and opened at City Hall on Thursday, July 26, 2018.

Amend Agenda: On motion and second (Ginn, Howard) a unanimous vote was made to modify the agenda and go into Executive Session to discuss personnel.

Return to Open Session: On motion and second (Ginn, McKeever) a unanimous vote was made to return to open session. No action was taken in Executive Session.

Director Cook proposed using HCWA funds of \$73,255.05 to repair sewer laterals from the sewer main to the customers' property line, and to use \$133,545 to complete the replacement of the water lines in the South River Road housing project. The total cost to the Authority is \$206,800.05 to complete the CDBG project.

On motion and second (Ginn, Howard) a unanimous vote was made to use HCWA funds to repair sewer laterals and to replace the water lines in the South River Road housing project.

On motion and second (Ginn, McKeever) a unanimous vote was made to give Chad Sipe with Carter & Sloope authority to draft letter for recommendations on bidders.

GEFA Loan: Director Laurie Cook and Engineer Chad Sipe gave an update on the loan of \$3.5 Million for the Water Treatment Plant Rehab Project. They also revisited the proposal to the Board to upgrade from 3 million gallon per day production capacity to 4 million gallon per day production capacity.

On motion and second (Howard, Jiles) a unanimous vote was made to upgrade to 4 million per day production capacity with conditions to use available funds and no loans. Permission was given to use Reserve Funds if funds from CDs are not available.

New Business:

Rate Study: Chad Sipe discussed with the Board about doing a rate study and comparing with surrounding water authorities to see if there are any areas where a rate increase may be in order.

On motion and second (Ginn, McKeever) a unanimous vote was made authorizing Chad Sipe to go ahead with the rate study, and to limit the study to one-hundred hours or less.

Reports:

1.) **Administration-** Michelle Robinson reviewed the financial statement.

*June Revenue was \$220,459.00.

*Expenses were \$142,791.00.

*Net Income was \$77,678.00 for June 2018.

*\$238,933.00 under budget for the year.

2.) **Distribution-** Director Laurie Cook reported for Michael McClain (working on leak) reported for Distribution:

Services: 1
Leaks: 30
Main Breaks: 3
Main Leaks: 0
Locates: 31
Work Orders: 104
Turn Offs: 62
Data Logs: 14
DOT Permits: 0

3.) **WTP-** Bryant Snyder reported normal operations and no violations for June. He also informed the Board of the leak at the Simpson Road Tank, and that it was promptly repaired by American Tank Maintenance.

4.) **WWTP-** Laurie Cook reported in Darrell Brice's absence normal operations and no violations for June.

Adjourn: On motion and second (Jiles, Howard) a unanimous vote was made to adjourn the Board Meeting.

James R. Gosdin Sr.
James Ray Gosdin, Sr., Chairman

8-27-18
Date

EXECUTIVE SESSION MINUTES
OF THE WATER AUTHORITY OF
HEARD COUNTY, GEORGIA
July 30, 2018

An Executive Session of the Heard County Water Authority was held July 30, 2018 at which the following members were present: James Ray Gosdin, Patty Jiles, Loy Howard, and Tommie McKeever, and Alvin Ginn.

Also present was: Jerry Ann Conner and Laurie Cook

The following matters were discussed in executive session:

- Consultation with legal counsel pertaining to pending or potential litigation pursuant to O.C.G.A. § 50-14-2(1).
- Authorize the settlement of any matter which may be properly discussed in executive session in accordance with Paragraph (1) of Code Section 50-14-2 (attorney/client privilege) (O.C.G.A. § 50-14-3(b)(1)(A))
- Authorize negotiations to purchase, dispose of, or lease property (O.C.G.A. § 50-14-3(b)(1)(B)).
- Authorize the ordering of an appraisal related to the acquisition or disposal of real estate (O.C.G.A. § 50-14-3(b)(1)(C))
- Enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote (O.C.G.A. § 50-14-3(b)(1)(D))
- Enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent vote (O.C.G.A. § 50-14-3(b)(1)(E)).
- Discussions or deliberations upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee (O.C.G.A. § 50-14-3(b)(2)).

Upon motion of Ginn, seconded by McKeever and unanimously passed, the Heard County Water Authority closed the Executive Session and returned to an open meeting.

AFFIDAVIT

Personally before the undersigned officer, duly authorized to administer oaths, appeared James Ray Gosdin, Chairman of the Heard County Water Authority, who, having been duly sworn, states that the subject matter of the closed portion of the meeting of July 30, 2018, was devoted to matters within the exceptions to the Open and Public Meetings law.

James R. Gosdin Sr.
Chair, Heard County Water Authority

Signed, sealed and delivered on the
27th day of August, 2018,
in the presence of:

Shelly H. Sockwell
Notary Public

