

**Heard County Water Authority
Board Meeting Minutes
July 27, 2020**

The Heard County Water Authority Board met in regular session on June 29th at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Tommie McKeever, Patty Jiles, and Loy Howard.

Chairman Gosdin called the meeting to order. Joe Jones gave the invocation and led the Pledge of Allegiance.

Recognition of Guest: Mr. Lawrence Lipford.

Approve Agenda: On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (McKeever, Ginn) a unanimous vote was made to approve the minutes for June 2020.

Public Comments: Mr. Lawrence Lipford addressed the Board. He commended the Board and staff for good financial management of the Authority and inquired about the upcoming Water Treatment Plant Upgrade.

New Business:

Engagement Letter for FY 20 Audit: Director Laurie Cook presented the letter to the Board to hire Will Geer, CPA to conduct the audit. On motion and second (Ginn, Jiles) a unanimous vote was made to approve the Engagement Letter for Geer & Associates.

Distribution Shop Roof Repair: Director Cook advised the Board that the rear roof of the shop needed replacing. A proposal from L.L. Rogers & Son, Inc. was presented to replace the metal roof for the cost of \$4,300.00. On motion and second (Ginn, McKeever) a unanimous vote was made to approve the proposal.

Old Business:

FY 21 Budget Approval of Truck: Director Laurie Cook informed the Board that Ford had stopped production of 2020 F-150's and presented the price for a 2021 F-150. On motion and second (Ginn, Howard) a unanimous vote was for Director Cook to check with an additional dealership, and to go with the lowest bid and order a F-150 truck.

Reports:

1.) **Administration:** In Michelle Robinson presented the financial statement for June 2020. She also advised the Board the Audit should be completed and hoped a copy would be sent to the County in October.

June

- *Income: \$230,442.85
- *Expenses: \$165,540.40
- *Net Income: \$64,902.45
- *Net Income with Depreciation and other Expenses: \$7,398.25

2.) **Distribution:** Joe Jones, Operations/Maintenance Manager presented the June Distribution report:

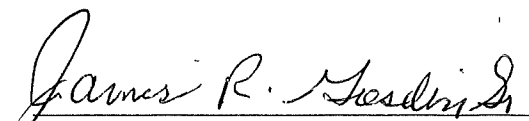
June

- Services: 2
- Leaks: 16
- Main Breaks: 0
- Main Leaks: 1
- Locates: 86
- Work Orders: 109
- Turn Offs: 75
- Data Log: 31
- Meter Chg. Outs: 6
- DOT Permits: 0

3.) **WTP** - Bryant Snyder presented for the Water Treatment Plant. He reported normal operations and no violations for June 2020.

4.) **WWTP** - Darrell Brice presented for the Wastewater Treatment Plant. He reported normal operations and one violation for June 2020. He informed the Board that the violation could have been avoided if the Lab had notified him in a timely manner of the test results. The Board suggested Director Cook write a letter to the Lab and express their concerns. She will request a letter from the Lab acknowledging the impact their slow notification has caused for the Authority.

Adjourn: On motion and second (Ginn, McKeever) a unanimous vote was made at 5:43 pm to adjourn the meeting.


James Ray Gosdin, Sr., Chairman

8-31-2020
Date