

**Heard County Water Authority
Board Meeting Minutes
July 26, 2021**

The Heard County Water Authority Board met in regular session on July 26th at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Loy Howard, Tommie McKeever and Shane Cammon.

Chairman Gosdin called the meeting to order. Joe Jones gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Chris Barnett, Bartlett & Barnett, CPA

Approve Agenda: On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (McKeever, Cammon) a unanimous vote was made to approve the minutes for June 2021.

New Business:

Plantation Pipeline Crossing for Water Line: Director Cook presented the request from Plantation Pipe Line Company. They are requesting a permit to cross the right-of-way and facilities of Plantation Pipe Company. This is for the CDBG Project on North River Circle. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the request for the right-of- way permit once it has been revised as Attorney Conner recommended.

Old Business:

Generator Update: Director Cook gave an update on the New Generator at the Water Treatment Plant. The Generator is on site and the plan is to have it operational in September.

Update on American Rescue Act Plan of 2021 & Project Request to County: Director Cook updated the board on the American Rescue Act Plan of 2021. Director Cook emailed and mailed the board approved Project and Needs List for funding consideration to the Chairman Boone and the other Commissioners. Director Cook has not received any response from Chairman Boone or the Commissioners concerning the Project Needs List.

Belt Press for WWTP: Director Cook addressed the Board concerning the need for a new belt press for the WWTP. The current belt press needs to be replaced due to age and due to not having access to buy parts for its repair. The new proposed belt press will be more energy efficient and will be more sanitary to operate. On motion and second (Ginn, Cammon) a unanimous vote was made to approve the purchase of the belt press. Director Cook and the board discussed which account to take the money out of to purchase the belt press. Potential funding may be available. The board recommended that Director Cook should check into a line of credit from Bank OZK so the belt press could be replaced in a timely manner. On motion and second (Howard, Ginn) a unanimous vote was made to approve Director Cook to check on and obtain a short-term line of credit from Bank OZK.

Loy Howard also discussed the new State Fiscal Recovery Fund application process that is starting on August 1, 2021. Director Cook was familiar with the new opportunity, and she agreed to pursue it.

On motion and second (Ginn, Cammon) a unanimous vote was made to fund the Wastewater Belt Press from the line of credit if necessary.

Reports:

1.) Administration: Beth Cantrell, Lead Operations Specialist, presented the financial statement for June 2021. Chris Barnett, CPA explained an error in the May financial report with the Water and Sewer Revenue. He also provided a copy of the correction made to the May report.

- *Income: \$247,491.48
- *Expenses: \$185,939.57
- *Net Income: \$61,551.91
- *Net Income with Depreciation and other Expenses: -\$34,308.42

2.) Distribution: Joe Jones, Operations/Maintenance Manager, presented for Distribution for June 2021:

- Services: 4
- Leaks: 36
- Main Breaks: 3
- Valve Maint: 0
- Meter Pump Testing: 2
- Locates: 123
- Work Orders: 107
- Turn Offs: 18
- Data Log: 0
- Meter Chg. Outs: 4
- DOT Permits: 0

3.) WTP- Joe Jones presented the WTP Report. He reported normal operations and no violations for June 2021.

4.) WWTP- Darrell Brice, WasteWater Treatment Plant Manager reported normal operations and no violations for June 2021. Safety meeting was held on proper clothing.

Executive Session:

On motion and second (Howard, McKeever) a unanimous vote was made to enter Executive Session at 6:10 pm and discuss Personnel.

Return to Open Session: On motion and second (Howard, McKeever) a unanimous vote was made to return to Open Session.

On motion and second (Howard, Cammon) a unanimous vote was made to allow Director Cook to adjust staff salaries.

Adjourn: On motion and second (McKeever, Ginn) a unanimous vote was made at 6:38 pm to adjourn the meeting.

James R. Gosdin Sr.
James Ray Gosdin, Sr., Chairman

8-30-21
Date