

**Heard County Water Authority  
Board Meeting Minutes  
June 26, 2017**

The Heard County Water Authority Board met in regular session on Monday June 26, 2017 at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Carrie Rutledge, Alvin Ginn, Loy Howard and Tommie McKeever.

Chairman Gosdin called the meeting to order, gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests** – Lawrence Lipford, Debbie O’Neal with the Times Journal, Earnest Earn with GAWP.

**Close Budget Hearing:** On motion and second (Howard, Rutledge) a unanimous vote was made to close budget hearing, as no one attended the hearing.

**Approve Agenda** – On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Howard, Rutledge) a unanimous vote was made to approve the minutes for May, 2017.

**New Business:**

Earnest Earn with the GAWP presented Bryant Snyder and the Water Treatment Plant with their fourth consecutive Gold Award. He also presented Darrell Brice and the Wastewater Treatment Plant with their first Gold Award.

Executive Director Laurie Cook discussed some changes she would like to make to the Budget. After some discussion with the Board Members, it was decided to re-adopt the current budget until the next meeting.

**Re-Adopt Current Budget:** On motion and second (Howard, McKeever) a unanimous vote was made to re-adopt the current budget for fiscal year 2017-2018 until employee evaluations are done.

**Truck Proposals:** Director Laurie Cook presented some bid proposals to replace aging vehicles. She also would like to set a schedule for such item replacements in the future and budget accordingly. Loy Howard said he would like to see a Capital Budget presented before going forward.

**Disconnection Penalty:** Director Cook presented a comparison of the HCWA Disconnection Penalties and After Hours Fees and Policies with those of surrounding counties. After discussion with the Board Members, a motion was made to change the HCWA fee and policy.

**New Disconnection Penalty/ Fee and Policy:** On motion and second (Howard, Ginn) a vote was made to approve raising the Disconnect Fee to \$40.00 and cease After Hours reconnections once online/phone payment options are upgraded. Motion passed with four members in favor and one abstention.

**Old Business:**

Laurie Cook updated the Board Members on Daniel Eskew's health condition and informed them he would be taking early retirement.

**Reports:**

1.) **Administration-** Michelle reviewed the financial statement.

\*Revenue is up \$81,405.00 for the year.

\*Expenses are up \$42,000.00 for the year but the Tank Maintenance is \$40,000.00 and accounts for the majority of that rise.

\*As of May 31, 2017, all departments are under budget for the year by \$137,270.00.

\*SPLOST account received a check from the City of Franklin in the amount of \$117,500.00 (half of amount expected) in the month of June and will be reflected in next month's report.

2.) **Distribution-** Director Laurie Cook reported in Edward Ponder's absence due to a current leak repair in progress by the Distribution Team:

Services: 2  
Leaks: 15  
Locates: 43  
Work Orders:54  
Turn Offs: 41  
DOT Permits: 0

A general safety meeting was held for Distribution Department.

3.) **WTP-** Bryant Snyder reported normal operations and no violations for May. We are still under a Level I drought but should be released soon. A general safety meeting was held for his department.

4.) **WWTP-** Darrell Brice reported normal operations and no violations for May.

**Amend the Agenda regarding the Executive Session:** On motion and second (Howard, McKeever) to Board unanimously agreed to amend agenda to discuss personnel.

**Executive Session-** On motion and second (Howard, McKeever) a unanimous vote was made to enter Executive Session to discuss personnel and possible litigation.

On motion and second (Howard, McKeever) a unanimous vote was made to return to open session. No action was taken in Executive Session.

**Adjourn** – On motion and second (Ginn, McKeever) a unanimous vote was made to adjourn at 7:10 pm.

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James Ray Gosdin, Sr., Chairman

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Date