

**Heard County Water Authority  
Board Meeting Minutes  
June 17, 2024**

**Public Hearing: FY'25 Budget:** On motion and second, (Jones, Nelms) a unanimous vote was made to start the public hearing at 5:00pm. No one was in attendance for the budget hearing. On motion and second, (Cammon, Nelms) a unanimous vote was made to end the public hearing at 5:01 pm.

The Heard County Water Authority Board met in regular session on June 17, 2024, at 5:02 p.m. The following members were present: Rick Jones, Shane Cammon, Lynda Tucker and Connie Nelms.

Vice-Chairman, Rick Jones called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Darold Wiggins and Taylor Brooks

**Approve Agenda:** On motion and second (Cammon, Nelms) a unanimous vote was made to approve the agenda.

**Approve Minutes:** Unavailable

**Public Comments:** Darold Wiggins addressed the board with a request to have a 2-inch line run to his property line on Bradenburge Road. There is currently no water service available at his address. Distance to the water main is 680 LF from his property line and he is willing to pay for the materials and the time it would take to install the line. Wiggins exceeded the 3-minute time limit for public comments and on motion and second (Cammon, Nelms) a unanimous vote was made to extend Darold Wiggins' speaking time.

**New Business:**

**July Meeting for HCWA Board:** Executive Director Laurie Cook asked the board if they wanted to change the date of the July 15<sup>th</sup> to July 22<sup>nd</sup> due to two board members being out of town on the 15<sup>th</sup>. On motion and second, (Nelms, Cammon) a unanimous vote was made to change the meeting date to July 22<sup>nd</sup> contingent on confirming the attendance of Chairman Loy Howard.

**Old Business:**

**FY '25 Budget Approval:** There were no questions on the Proposed Budget for FY '25. On motion and second, (Cammon, Tucker) a unanimous vote was made to approve the budget for FY'25.

**Reports:**

- 1.) **Administration:** Chris Barnett, CPA, presented the financial statement for May, 2024. He also explained in detail, a problem with inaccurate A/R reports from the current software QS1. The board asked that Beth Cantrell, Lead Operations Specialist, contact the new software company, Edmunds, to see if they could speed up the implementation of the new billing software.

May 2024

\*Income: \$264,351.09

\*Expenses: \$266,968.71

\*Net Income: \$<2,617.62>

\*Net Income with Dep., Cap. Exp. and other Exp.: <\$89,002.47>

- 2.) **Distribution:** Darrell Brice, Distribution Superintendent, presented the distribution report for May, 2024

May 2024

New Installs: 2

Leaks: 17

Main Breaks: 1

Valve Maint: 0

Meter Pump Testing: 0

Locates: 99

Work Orders: 131

N/Pay Cut-Offs: 21

Data Log: 1

Meter Chg. Outs: 10

DOT Permits: 0

- 3.) **WTP:** Matthew Dean, WTP Manager, presented the WTP report for May, 2024.

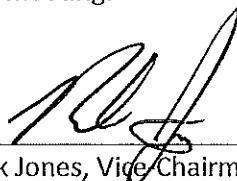
Plant Operations: Normal operations and no violations for the month.

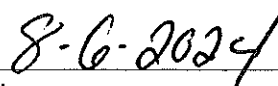
- 4.) **WWTP:** Darrell Brice, WWTP Manager, presented the WWTP report for May, 2024.

Plant Operations: We had a Violation in the month of May 2024, and after speaking with Waypoint Analytical we found that the labels on the sample bottles with influent and the effluent being put on wrong. The lab has to run the sample the way they are sent in. I notified Fernanda Martinez with EPD and resampled with the second sample coming back in range.

**Executive Session:** On motion and second (Nelms, Cammon) a unanimous vote was made to enter into executive session at 5:55pm. On motion and second (Cammon, Nelms) a unanimous vote was made to exit executive session at 6:09 pm.

**Adjourn:** On motion and second (Cammon, Nelms) a unanimous vote was made at 6:10 pm to adjourn the meeting.

  
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Rick Jones, Vice Chairman

  
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Date