

**Heard County Water Authority
Board Meeting Minutes
March 27, 2017**

The Heard County Water Authority Board met in regular session on Monday March 27, 2017 at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Carrie Rutledge, Alvin Ginn, Loy Howard and Tommie McKeever.

Mr. Gosdin called the meeting to order and Alvin Ginn gave the invocation and led the Pledge of Allegiance.

Recognition of Guests – Lawrence Lipford and Mark DeGennaro.

Approve / Modify Agenda – On motion and second (Rutledge, McKeever) a unanimous vote was made to approve the agenda.

Approve/Modify Minutes: On motion and second (Rutledge, McKeever) a unanimous vote was made to approve the minutes for February, 2017.

New Business:

Grass Cutting Bids - Two sealed bids were submitted on time, one by Adam's Lawn Care and one by Billy Joe Burden.

Billy Joe Burden - All required documents in order except for Commercial Pesticide Applicator License. Bid is \$1045.00 per month.

Adam's Lawn Care - All required documents in order. Bid is \$1200.00 per month.

Grass Cutting Bid Acceptance - On motion and second (Ginn, Howard), McKeever abstained from voting, while Gosdin, Rutledge, Howard, and Ginn voted to accept the bid from Adam's Lawn Care.

Old Business:

City of LaGrange Contract- HCWA attorney Jerry Ann Connor sent a letter on the Authority's behalf to explain that payment of bills sent since 2012 was acceptance of the increased rate printed on those bills. She suggests the Authority go back to the original rate of \$1.50 per thousand gallons and send a 30 day notice of intent to raise the rates. The outstanding bills due January 10, 2017 thru April 10, 2017 will be adjusted to \$1.50 per thousand gallons.

City of LaGrange-On motion and second (Howard, McKeever) a unanimous vote was made to adjust current balances, return to original contract rate and send letter of intent to increase rate to the City of LaGrange.

Reports:

1.) Administration- Michelle reviewed the financial statement.

- Annual Contract payments were received from Oglethorpe Power and Tenaska.
- She will review the Unifirst Uniform bill in regards to varying charges on uniform bills. Staff will contact Unifirst if necessary.

- Utility bills have been higher than usual for months. An energy audit was done by Georgia Power and many of the problems seem to come from Water Treatment Plant and outdated systems/pumps. Michelle and Bryant will try to pinpoint pumps or meters that may be the worst problem spots.
- One SPLOST III account check was written for the work and upgrade to the back Clearwell at the Water Treatment Plant.

2.) Distribution- Edward Ponder reported for Distribution:

Services: 4
Leaks: 13
Locates: 35
Work Orders: 72
Turn Offs: 40
DOT Permits: 0

A general safety meeting was held for Distribution Department.

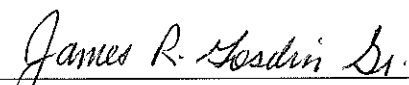
3.) WTP- Bryant Snyder reported normal operations and no violations for February. A general safety meeting was held for his department.

4.) WWTP- Darrell Brice reported normal operations and no violations for February. A general safety meeting was held for his department.

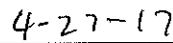
Executive Session - On motion and second (Howard, Ginn) a unanimous vote was made to enter Executive Session.

On motion and second (Howard, McKeever) a unanimous vote was made to return to open session. No action was taken in Executive Session.

On motion and second (Ginn, McKeever) a unanimous vote was made to adjourn at 6:07 pm.



James Ray Gosdin, Sr., Chairman



Date