

**Heard County Water Authority
Board Meeting Minutes
March 18, 2024**

The Heard County Water Authority Board met in regular session on March 18, 2024, at 5:00 p.m. The following members were present: Loy Howard, Rick Jones, Shane Cammon, Lynda Tucker and Connie Nelms.

Chairman, Loy Howard, called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Lawrence Lipford

Approve Agenda: On motion and second (Jones, Cammon) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Cammon, Jones) a vote was made to approve the December 2023 minutes. Connie Nelms abstained due to not being present on the Dec 18, 2023 Board Meeting. On motion and second (Nelms, Cammon) a unanimous vote was made to approve the February, 2024 minutes.

New Business: Prior to discussing the item on new business, Chairman Howard expressed his desire to do something to give recognition and show appreciation for the service of Former HCWA Chairman, James Ray Gosdin.

Vermeer Vacuum Trailer: Executive Director Laurie Cook presented a quote on the cost of a Vermeer Vacuum Trailer that could be used for the mandatory Lead Service Line Inventory. The GEFA funding that has been secured for HCWA's LSLI would reimburse up to 50% of the cost of the vacuum trailer. On motion and second (Jones, Cammon) a unanimous decision was made to purchase the Vermeer Vacuum trailer.

Old Business: Prior to discussing the item on old business, Chairman Howard stated that he wanted more time spent in board meetings on strategic and long-term planning and less time on reports, unless there are problems within the departments. He wants to incorporate KPI's to measure how things are progressing.

LSLI Project: Director Cook updated the board on the LSLI Project. ESG Engineering, Inc. has been chosen to help with this project. The preliminary meeting with the Engineer went well and the inventory process should get started soon.

Reports:

1.) Administration: Beth Cantrell, Lead Operations Specialist, presented the financial statement for February, 2024.

February 2024

*Income: \$361,246.30

*Expenses: \$208,196.64

*Net Income: \$153,049.66

*Net Income with Depreciation, Capital Expenses and other Expenses: \$<56,648.83>

- 2.) **Distribution:** Darrell Brice, Interim Distribution Superintendent, presented the distribution report for February, 2024

February 2024

New Installs: 5

Leaks: 15

Main Breaks: 2

Valve Maint:0

Meter Pump Testing: 0

Locates: 119

Work Orders: 149

N/Pay Cut-Offs: 20

Data Log: 1

Meter Chg. Outs: 13

DOT Permits: 0

- 3.) **WTP:** Matthew Dean, WTP Manager, presented the WTP report for February, 2024.

Plant Operations: Normal operations and no violations for the month.

- 4.) **WWTP:** Darrell Brice, WWTP Manager, presented the WWTP report for February, 2024.

Plant Operations: Weekly Biological Oxygen Demand of 36.1 was in one of the weekly tests, the weekly average limit for the BOD is 22.7. This resulted in a violation.

Executive Session: On motion and second (Jones, Cammon) a unanimous vote was made to enter into executive session at 5:45pm. No motion was taken in executive session. On motion and second (Nelms, Jones) a unanimous vote was made to exit executive session at 6:53pm.

Adjourn: On motion and second (Jones, Cammon) a unanimous vote was made at 6:54pm to adjourn the meeting.



Loy Howard, Chairman

6/5/24

Date