

**Heard County Water Authority
Board Meeting Minutes
May 18, 2020**

Budget Hearing: Hearing was held on May 18th at 5:00 p.m. There was no public attendance. James Ray Gosdin proposed that the hearing be closed at 5:15p.m. On motion and second (Ginn, McKeever) a unanimous vote was made to close the hearing.

The Heard County Water Authority Board met in regular session on May 18th at 5:15p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Patty Jiles (via phone), Loy Howard and Tommie McKeever.

Chairman Gosdin called the meeting to order. Michael McClain gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Debra Smith, Allen-Smith Consulting & Tom Sloope (via phone), Carter & Sloope

Approve Agenda: On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (Howard, Ginn) a unanimous vote was made to approve the minutes for April 2020.

New Business:

Economic Development Authority Grant: Director Cook brought before the Board the benefit of hiring a grant writer to assist in applying for an EDA grant to off-set the cost of the WTP upgrade. Tom Sloope (via phone) explained about the current COVID-19 Relief funding. Debra Smith spoke about how, as a grant writer, she could help the Authority apply for this grant and also have everything set up for future grant opportunities. On motion and second (Howard, McKeever) a unanimous vote was made to approve the hiring of Debra Smith, Allen-Smith Consulting to apply for the EDA grant.

Road Bores and New Tap Fees: Director Cook and Superintendent McClain presented to the board information gathered on what it costs HCWA to install each new tap and meter. The data shows that HCWA actually loses money on each installation. It was proposed that the tap and meter charges be increased to \$1650.00 for ¾" meters, \$2500.00 for 1" meters and \$4800 for 2" meters. On motion and second (Howard, McKeever) a unanimous vote was made to approve the tap and meter fee increase. Board members expressed they wanted to review this information every 2 years and to have this fee increase posted in the newspaper to give a 30 day notice to customers before the fees increase. On motion and second (Ginn, McKeever) a unanimous vote was made to post the increase in the paper, and to allow customers who have multiple users on one meter to obtain a new tap and meter at the current rates until December 1, 2020.

Old Business:

Immediate Repair Needs to WTP: Director Cook addressed the Board with the cost to do immediate repairs to the WTP to keep operations smooth while waiting on the WTP upgrade. All but the Repair of Horizontal Flocculator will be repurposed in the new build and upgrade for the WTP. On motion and second (Howard, McKeever) a unanimous vote was made to do the immediate repairs at the WTP.

Reports:

1.) Administration: Michelle Robinson, CPA, presented the financial statement for April 2020

April

*Income: \$224,774.44

*Expenses: \$137,658.97

*Net Income: \$87,115.47

*Net Income with Depreciation and other Expenses: \$30,944.26

2.) Distribution: Michael McClain, Superintendent, presented report for April 2020:

April

Services: 1

Leaks: 23

Main Breaks: 0

Main Leaks: 0

Locates: 118

Work Orders: 80

Turn Offs: (Suspended) 118

Data Log: 24

Meter Chg. Outs: 1

DOT Permits: 0

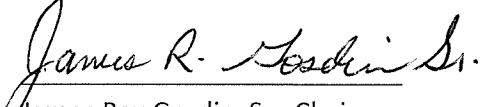
3.) WTP- Bryant Snyder, Manager, presented for the Water Treatment Plant. He reported normal operations and no violations for April 2020.

4.) WWTP-In Darrell Brice's absence, Bryant Snyder presented for the Waste Water Treatment Plant. He reported normal operations and no violations for April 2020.

Executive Session: On motion and second (McKeever, Ginn) a unanimous vote was made to enter into executive session at 6:45 p.m. to discuss potential litigation.

Return to Open Session: On motion and second (Howard, McKeever) a unanimous vote was made to return to open session. No action was taken in Executive Session.

Adjourn: On motion and second (Howard, McKeever) a unanimous vote was made at 7:10 p.m. to adjourn the meeting.


James Ray Gosdin, Sr., Chairman

5-18-20
Date