

**Heard County Water Authority  
Board Meeting Minutes  
May 16, 2022**

The Heard County Water Authority Board met in regular session on May 16<sup>th</sup>, 2022, at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Alvin Ginn, Loy Howard, Tommie McKeever and Shane Cammon .

Chairman Gosdin called the meeting to order. Tommie McKeever gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Chris Barnett, CPA with Geeslin Group

**Approve Agenda:** On motion and second (Ginn, Howard) a unanimous vote was made to approve the agenda.

**Approve Minutes:** On motion and second (Howard, Cammon) a unanimous vote was made to approve the minutes for April 2022.

**New Business:**

**FY '23 Budget:** Beth Cantrell and Director Cook presented the preliminary budget worksheet to the board. Director Cook also presented the Capital Expense list. The board is requesting a budget summary to explain the increase in each department. The Capital Expense List includes 2 new 2022 F- 250 trucks for distribution and road boring equipment. Upon motion and second (Howard, Cammon) a unanimous vote was made to purchase the 2 new F 250 trucks and the road boring equipment.

**Tap Fee Increase Proposal:** Director Cook addressed the Board concerning the need to raise tap fees due to losing money on tap installations. She advised that cost for the parts and labor to install a new tap has increased by 69%. The proposal suggests increasing the ¾" tap and meter installation from \$1650 to \$2500, the 1" tap and meter installation from \$2500 to \$3500 and 2" tap and meter installation from \$4800 to \$7000. On motion and second (Ginn, McKeever) a unanimous vote was made to increase the Tap and Meter installation fees.

**Raw Water Station Pump Repair:** Director Cook addressed the board concerning the fact that a raw water pump needs to be repaired as soon as possible. Staff submitted the bid for the repair from Tencarva. On motion and second (Howard, Cammon) a unanimous vote was made to accept the bid and have the Raw Water Station Pump repaired at the cost of \$17,347.00.

**Old Business:**

**Belt Press Installation:** Director Cook and Darrell Brice, WWTP Manager addressed the board concerning an additional, but necessary expense needed for the belt press installation. The money will be taken from the SPLOST V money that the county has provided HCWA. On motion and second (Ginn, McKeever) a unanimous decision was made to approve the extra expense and move forward with the belt press installation.

**Reports:**

1.) **Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for April 2022.

**APRIL 2022**

- \*Income: \$217,155.31
- \*Expenses: \$158,266.55
- \*Net Income: \$58,921.76
- \*Net Income with Depreciation and other Expenses: \$304.75

2.) **Distribution:** Joe Jones, Distribution Superintendent, presented for Distribution for April 2022.

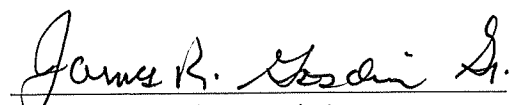
**APRIL 2022**

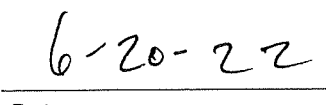
- Services: 4
- Leaks: 26
- Main Breaks: 6
- Valve Maint:0
- Meter Pump Testing: 0
- Locates: 34
- Work Orders: 81
- Turn Offs: 25
- Data Log: 0
- Meter Chg. Outs: 8
- DOT Permits:1

3.) **WTP:** Bryant Snyder, WTP Manager, presented for the Water Treatment Plant for April 2022. No violations for the month. Eagle Dynamic is currently working on sludge removal of ponds. Plant #2 will finish up the week of May 23<sup>rd</sup>. The overall WTP upgrade/rehab project is nearing completion.

4.) **WWTP:** Darrell Brice, WWTP Manager presented for the WWTP for April 2022. No violations in the month of April 2022

**Adjourn:** On motion and second (McKeever, Cammon) a unanimous vote was made at 6:13pm to adjourn the meeting.

  
James Ray Gosdin, Sr., Chairman

  
Date