

**Heard County Water Authority
Board Meeting Minutes
November 30, 2020**

The Heard County Water Authority Board met in regular session on November 30th at 5:00p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Alvin Ginn, and Tommie McKeever.

Chairman Gosdin called the meeting to order. Executive Director Laurie Cook gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Commissioner David Walls and Chad Sipe, Carter and Sloope

Approve Agenda: On motion and second (Howard, Ginn) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (McKeever, Ginn) a unanimous vote was made to approve the minutes for September 2020.

Public Comments: None

New Business:

FY 2020 Audit: Will Geer, CPA presented the Audit and answered questions via phone. On motion and second (Ginn, McKeever) a unanimous vote was made to accept the Audit.

Heard County CDBG: North & South River Circle: Director Cook gave an update on the upcoming CDBG project that the County is doing on N & S River Circle. The “kick off meeting” was on November 17th and the project will supply 47 homes with county water. HCWA will help oversee this project. After project is complete, HCWA will inherit and maintain this water system.

Proposed Holiday Supplements: Director Cook presented the Holiday Supplements which consists of a ham and bonus for all employees. Upon motion and second, (Howard, McKeever) a unanimous decision was made to approve the Holiday Supplements.

Old Business:

Leak Adjustment Policy: Director Cook presented the new leak adjustment policy. On motion and second, (Ginn, McKeever) a unanimous decision was made to approve the new policy.

EDA Grant: Not Received by HCWA: Director Cook gave an update on the EDA Grant. HCWA was not awarded any of the Grant money due to not having enough new business growth in Heard County.

WTP Bids Opened October 22, 2020: Director Cook explained that the sealed bids were opened on October 22, 2020. Chad Sipe stated that the bids were competitive, and the contractors listed were very capable of doing the job well.

WTP Project Awards and Use of Funds: Director Cook presented the list of Contractors and a spread sheet of how the funds could be allotted. On motion and second, (Howard, Ginn) a unanimous vote was made to award Max Foote Construction, LLC the contract for the WTP Upgrade and Rehab in the amount of \$7,311,170.00. There was a discussion about deductions on the project. On motion and second, (Howard, Ginn) a unanimous vote was made to deduct the generator from the project contingent upon the fact that the County is buying one for HCWA from a portion of the money that should be allotted to HCWA through SPLOST V. Board members expressed hopes that the County would consider helping with any future issues if more funds were needed.

Reports:

1.) Administration: Michelle Robinson presented the financial statement for September & October 2020.

September

*Income: \$258,630.07

*Expenses: \$162,529.66

*Net Income: \$96,100.41

*Net Income with Depreciation and other Expenses: \$42,819.19

October

*Income: \$255,264.14

*Expenses: \$170,093.19

*Net Income: \$85,170.95

*Net Income with Depreciation and other Expenses: \$31,889.74

2.) Distribution: Joe Jones presented for Distribution for September & October 2020:

September

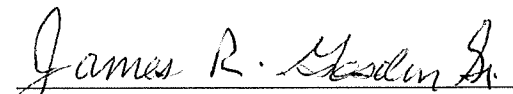
Services: 5
Leaks: 26
Main Breaks: 2
Valve Maint: 16
Meter Pump Testing: 2
Locates: 153
Work Orders: 110
Turn Offs: 43
Data Log: 2
Meter Chg. Outs: 10
DOT Permits: 2

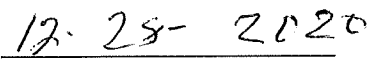
October

Services: 1
Leaks: 40
Main Breaks: 1
Valve Maint: 2
Meter Pump Testing: 0
Locates: 143
Work Orders: 110
Turn Offs: 56
Data Log: 1
Meter Chg. Outs: 6
DOT Permits: 0

- 3.) **WTP-** Bryant Snyder presented for the Water Treatment Plant. He reported normal operations and no violations for September and October 2020. Safety meetings were held on 10/20/2020 and 11/10/2020 on general safety and awareness.
- 4.) **WWTP-** Darrell Brice presented for the Wastewater Treatment Plant. He reported normal operations and no violations for September and October. Brice also gave an update on the smoke test that was performed on November 9, 2020. Seven places were found that rainwater could enter the sanitary sewer system. All the sites have been capped and/or repaired.

Adjourn: On motion and second (Ginn, Howard) a unanimous vote was made at 7:15pm to adjourn the meeting.


James Ray Gosdin, Sr., Chairman


Date