

**Heard County Water Authority
Board Meeting Minutes
November 21, 2022**

The Heard County Water Authority Board met in regular session on November 21, 2022, at 5:00 p.m. The following members were present: James Ray Gosdin, Sr., Loy Howard, Tommie McKeever and Alvin Ginn .

Vice-Chairman Howard called the meeting to order, Tommie McKeever gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Chris Barnett, CPA

Approve Agenda: On motion and second (Ginn, McKeever) a unanimous vote was made to approve the agenda.

Approve Minutes: On motion and second (McKeever, Ginn) a unanimous vote was made to approve the minutes for October 2022.

New Business:

CD Rates and Proposal: Director Laurie Cook presented the proposal with current CD Rates to the board. Director Cook had rates from two different banks. On motion and second (Ginn, McKeever) a unanimous vote was made to put \$1,000,000 into an OZK CD for 6 months. The board also wanted Director Cook to confirm that the full amount would be insured by FDIC.

Old Business:

HR Project/Policy Adjustments: Beth Cantrell, Lead Operations Specialist brought the leave policies changes back to the board. Beth presented the detailed information that the board requested. She proposed that the funeral leave be changed to include grandparents and grandchildren as immediate family members. She also proposed that the 3 day funeral leave for immediate family members not go against the employee's leave time. Also included in the proposal, the Employee would get paid leave on their birthday and upon their hire date anniversary, any unused vacation over the maximum accumulation of 120 annual leave hrs. could be sold back to HCWA but not to exceed 40 hrs. Upon motion and second (Ginn, McKeever) a unanimous vote was made to approve making these changes to the leave policy. The Board did specify that they wanted this to apply to someone who has been with the Water Authority for at least 1 year before they could have these benefits. Another request was made by the Board to only allow the annual leave buy back if HCWA was "in the black" financially. The need for 3 day bereavement leave for immediate family members would also need to be verified.

Tax Specialist of GA: Director Laurie Cook updated the board about the Tax Specialist of GA proposal. They agreed to only taking 20% of any refund available to HCWA instead of the proposed 25%. Director Cook will move forward and accept the proposal from Tax Specialist of GA.

Reports:

1.) **Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for October 2022.

OCT 2022

*Income: \$267,126.22

*Expenses: \$203,758.91

*Net Income: \$63,367.31

*Net Income with Depreciation, Capital Expenses, GEFA loan forgiveness and other Expenses: \$1,460,578.68

2.) **Distribution:** Director Cook presented for Distribution for October 2022.

OCT 2022

Services: 9

Leaks: 28

Main Breaks: 7

Valve Maint:0

Meter Pump Testing: 7

Locates: 177

Work Orders:79

Turn Offs: 60

Data Log: 2

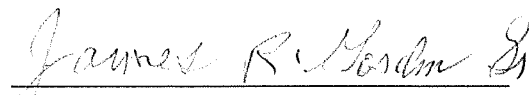
Meter Chg. Outs: 6

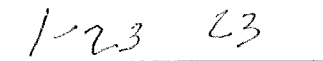
DOT Permits:1

3.) **WTP:** Director Cook presented for the Water Treatment Plant for October 2022.
Normal operations and no violations for the month.

4.) **WWTP:** Director Cook presented for the WWTP for November, 2022. No violations in the month of October 2022

Adjourn: On motion and second (McKeever, Ginn) a unanimous vote was made at 6:05pm to adjourn the meeting.


James Ray Gosdin, Sr., Chairman


Date