

**Heard County Water Authority  
Board Meeting Minutes  
November 20, 2023**

The Heard County Water Authority Board met in regular session on November 20, 2023, at 5:00 p.m. The following members were present: James Ray Gosdin, Rick Jones, Lynda Tucker, and Loy Howard.

Chairman Gosdin called the meeting to order. Lawrence Lipford gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** Bill Powell, GRWA , Barry Smith, CPA, JK Boatwright, Chris Barnett, CPA, and Lawrence Liford.

**Approve Agenda:** On motion and second (Jones, Howard) a unanimous vote was made to approve the agenda.

**Approve Regular and Executive Minutes:** On motion and second (Jones, Tucker) a unanimous vote was made to approve the regular and executive minutes for October 2023.

**New Business:**

**FY' 23 Audit Presentation:** Barry Smith, CPA, JK Boatwright presented the FY'23 Audit findings. Barry reported that he did not find any problems with the Audit. The findings were unmodified, which is the highest score for an Audit.

**Rate Study Presentation:** Bill Powell with Georgia Rural Water Association presented a rate study to the HCWA board. He explained that using ERU's (Equivalent Residential Units) was a way to make things fair to all water users and improve operating revenue. This rate plan would affect the highest water users and the sewer customers the most. He presented detailed spreadsheets breaking everything down to explain the plan that implements the ERU method. The board asked that he come up with a 5-year implementation plan to "soften" the blow to the biggest users. Once the 5-year plan is obtained, this rate study will be brought back to the board in a future meeting.

**Old Business:** None

**Reports:**

1.) **Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for October 2023.

**October 2023**

\*Income: \$265,825.31

\*Expenses: \$194,698.52

\*Net Income: \$71,126.79

\*Net Income with Depreciation, Capital Expenses and other Expenses: \$<2,030.41>

2.) **Distribution:** Darrell Brice, Interim Distribution Superintendent, was absent, reports were reviewed by the Board Members for October 2023.

**October 2023**

New Installs: 1  
Leaks: 21  
Main Breaks: 1  
Valve Maint:0  
Meter Pump Testing: 1  
Locates: 234  
Work Orders: 87  
N/Pay Cut-Offs: 31  
Data Log: 7  
Meter Chg. Outs: 22  
DOT Permits: 0

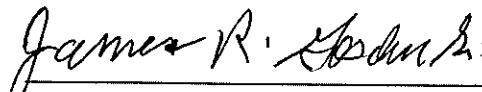
3.) **WTP:** Matthew Dean, WTP Manager, was absent, reports were reviewed by the Board Members for October, 2023.

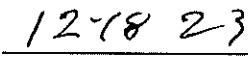
Plant Operations : Normal operations and no violations for the month.

Britt Thompson passed his Class 3 Water Operator test in October and has now received his Class 3 license, so we are fully staffed at the water plant.

4.) **WWTP:** Darrell Brice, WWTP Manager, was absent, reports were reviewed by the Board Members for October 2023. Normal operations and no violations this month.

**Adjourn:** On motion and second (Howard, Jones ) a unanimous vote was made at 6:30 pm to adjourn the meeting.

  
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James Ray Gosdin, Sr., Chairman

  
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Date