

**Heard County Water Authority  
Board Meeting Minutes  
October 21, 2024**

The Heard County Water Authority Board met in regular session on October 21, 2024, at 5:00 p.m. The following members were present: Loy Howard, Rick Jones, Shane Cammon, Lynda Tucker and Connie Nelms.

Chairman Loy Howard called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:**

Lawrence Lipford

**Approval/Modify Agenda:**

On motion and second (Jones, Nelms) a unanimous vote was made to approve the agenda.

**Approve Regular Minutes:**

On motion and second (Cammon, Nelms) a unanimous vote was made to approve the minutes for September 2024. Chairman Loy Howard abstained.

**Approve Executive Minutes:**

On motion and second (Cammon, Tucker) a unanimous vote was made to approve the executive minutes for September 2024. Connie Nelms abstained.

**Public Comments:**

None

**New Business:**

**Garver Contract Scope of Work-** Beth Cantrell gave an update informing the board that the contract with Garver had been signed and the first work order had been created. HCWA has started gathering the data required for Ryan Smith to start working on the financial model. Garver will be sending in a water loss team to assess how HCWA can improve this issue.

**Quote on Raw Water Pump #3 at WTP-** Cody Huddleston, Maintenance Director, presented a quote for a Raw Water Pump at the WTP that needs to be replaced. On motion and a second (Jones, Cammon) a unanimous vote was made to approve the purchase of the pump.

**Old Business:**

**LSLI Update-** Jennifer Betts, Lead Operations Specialist gave an update on the Lead Service Line Inventory stating that the inventory has been submitted and we are in compliance.

**Edmunds Software Update-** Beth Cantrell gave a brief update on the upcoming software conversion. The office will be going live with the finance side of the new software on November 1, 2024.

**Tenaska Update-** Beth Cantrell, Director, gave an update on the Tenaska project. Tenaska is looking at our water system to determine what needs to be done for HCWA to supply their water demands at the new site they are building. Tenaska is going to collaborate with HCWA and Garver to put together a water model for our system at no cost to HCWA.

**Reports:**

- 1.) **Financial:** Beth Cantrell, Executive Director, presented the financial statement for September 2024.

**September 2024**

- \*Income: \$331,458.08
- \*Expenses: \$226,843.06
- \*Net Income: \$104,615.02
- \*Net Income with Depreciation, Capital Expenses and other Expenses: \$22,763.14

- 2.) **Distribution:** Beth Cantrell, Executive Director presented Distribution in the absence of Darrell Brice, Distribution Superintendent.

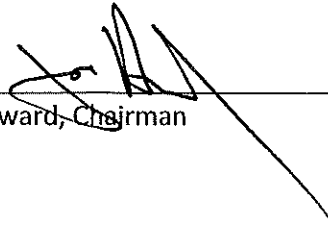
MONTH	Sep-24
NEW INSTALLS	4
LEAKS	23
MAIN BREAKS	1
VALVE MAINT	0
MTR /PUMP TESTING	0
LOCATES	119
WORK ORDERS	248
N/PAY CUT-OFFS	42
DATA LOGS	0
MTR CHANGE OUTS	14
D.O.T. PERMITS	0

- 3.) **WTP:** Beth Cantrell, Executive Director, presented the Water Treatment Plant report in the absence of Matt Dean, WTP Manager.
- 4.) **WWTP:** Beth Cantrell, Executive Director, presented the Waste Water Treatment Plant report in the absence of Darrell Brice, Distribution Superintendent/WWTP Manager.

**Executive Session:** None

**Additional Board Issues/Concerns:** Update on Hendley Rd line extension; HCWA will do further investigation on our lines and the pressure in that area before making a final decision.

**Adjourn:** On motion and second (Cammon, Tucker) a unanimous decision was made to adjourn the meeting at 6:00pm.

  
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Loy Howard, Chairman

Date 11-18-24