

**Heard County Water Authority  
Board Meeting Minutes  
September 18, 2023**

The Heard County Water Authority Board met in regular session on September 18, 2023, at 5:00 p.m. The following members were present: James Ray Gosdin, Loy Howard, Rick Jones, Lynda Tucker, and Shane Cammon.

Chairman Gosdin called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** None

**Approve Agenda:** On motion and second (Jones, Cammon) a unanimous vote was made to approve the agenda.

**Approve Regular and Executive Minutes:** On motion and second (Jones, Cammon) a 3 in favor vote was made to approve the regular and executive minutes for August 2023. Board Member Lynda Tucker did abstain from voting due to this being her first board meeting.

**New Business:**

**Edmunds GovTech:** Director Cook addressed the board about changing software companies. Beth Cantrell, Lead Operations Specialist and Rhiannon Costley, Operations Specialist, presented a power point presentation explaining the need and the benefits of having the Edmunds software. They explained that it was designed for government entities, and it would better serve our needs. It would also move us ahead with updated technology that will benefit the Water Authority and the Customers. There was much discussion about Edmund's contract and the board wanted some things changed. There were also great suggestions by the board concerning implementation and staff training. Director Cook agreed to speak with the Edmunds representative to discuss the board's concerns and suggestions. On motion and second (Howard, Cammon) a unanimous vote was made to approve moving forward with Edmunds GovTech as presented.

**Reports:**

**1.) Administration:** Beth Cantrell, Lead Operations Specialist, presented the financial statement for August 2023.

**August 2023**

\*Income: \$277,693.91

\*Expenses: \$251,864.84

\*Net Income: \$25,829.07

\*Net Income with Depreciation, Capital Expenses, and other Expenses: \$<51,677.44>

2.) **Distribution:** Due to the absence of Darrell Brice, Interim Distribution Superintendent, Director Cook presented for Distribution for August 2023.

**August 2023**

Services: 1  
Leaks: 30  
Main Breaks: 3  
Valve Maint:0  
Meter Pump Testing: 0  
Locates: 211  
Work Orders: 91  
Turn Offs: 30  
Data Log: 1  
Meter Chg. Outs: 0  
DOT Permits:0

3.) **WTP:** Matthew Dean, WTP Manager, presented for the Water Treatment Plant for August 2023. Plant Operations : Normal operations and no violations for the month


4.) **WWTP:** Due to the absence of Darrell Brice, WWTP Manager, Director Cook presented for the WWTP for August 2023. Normal operations and no violations this month.

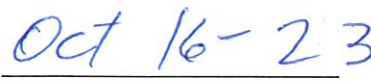
**Executive Session:** On motion and second (Jones, Howard) a unanimous vote was made to enter executive session at 5:50pm

On motion and second (Cammon, Howard) a unanimous vote was made to return to open session at 6:08 pm. No action was taken in the Executive Session.

While back in Open Session, Howard suggested a rate review study. Jones stated that the sewage rate tier be reviewed also. Director Cook advised that she had someone from GRWA currently working on the study.

**Adjourn:** On motion and second (Howard, Cammon) a unanimous vote was made at 6:16 pm to adjourn the meeting.

  
James Ray Gosdin, Sr., Chairman

  
Date