

**Heard County Water Authority  
Budget Hearing Minutes  
August 18, 2025  
5:00 P.M.**

**Present:** Loy Howard, Connie Nelms, Lynda Tucker and Shane Cammon

The Heard County Water Authority Board met in regular session on August 18, 2025, at 5:00 p.m. for a budget meeting. There were no public comments and no members of the public in attendance. After discussion, a motion was made by Cammon and seconded by Nelms. The Board unanimously voted to close the budget hearing at 5:05 p.m.

**Heard County Water Authority  
Board Meeting Minutes  
August 18, 2025  
5:05 P.M.**

The Heard County Water Authority Board met in regular session on August 18th, 2025, at 5:05 p.m. The following members were present: Loy Howard, Connie Nelms, Lynda Tucker and Shane Cammon

Chairman Loy Howard called the meeting to order. Shane Cammon gave the invocation and led the Pledge of Allegiance.

**Recognition of Guests:** None

**Approval/Modify Agenda:** On motion by Nelms and second by Cammon, the Board unanimously approved the agenda.

**Approve Regular Minutes:** Upon motion by Nelms and second by Tucker, the Board unanimously approved the meeting minutes for July 2025.

**Public Comments:** None

**New Business:**

**Approve and Adopt FY 25/26 Budget :** Beth Cantrell, Executive Director, presented the proposed Fiscal Year 2025–2026 Budget to the Board. Following discussion, a motion was made by Nelms and seconded by Cammon. The Board unanimously approved and adopted the FY 2025–2026 Budget.

**PR Communications concerning the Rate Increase :** Beth Cantrell, Executive Director, presented proposed public relations materials—including flyers, a video, and letters—regarding the upcoming rate increase. The Board reached a general consensus to implement a few minor revisions before distributing the information to the public. Outreach will include publication in the local newspaper, posts on the

Facebook community page, updates to the HCWA website and County and City websites, inclusion of flyers in customer billing statements, and direct letters to contract users .

**Carroll EMC Kiosk:** Beth Cantrell, Executive Director, presented a request from Carroll EMC to install their payment kiosk at the future site of the HCWA Administrative Office. The kiosk would provide Carroll EMC customers with a convenient location to pay their power bills. Following a motion by Nelms and a second by Cammon, the Board voted unanimously to approve the placement of the Carroll EMC kiosk at the designated future HCWA Administrative Office location.

**Old Business:**

**Update on purchase of former Regions Bank Building:** Beth Cantrell, Executive Director, provided an update regarding the building purchase. She reported that HCWA is currently awaiting completion of the property survey before proceeding further. Mrs. Cantrell will follow up with Merritt Paul Land Surveying Company to obtain a status update.

**Reports:**

**1.) Financial:** Beth Cantrell, Executive Director

**July 2025**

\*Income: \$311,607.66

\*Expenses: \$285,363.45

\*Net Income: \$26,244.21

\*Net Income with Depreciation, Capital Expenses and other Expenses: <\$54,573.05>

**2.) Distribution:** Beth Cantrell, Executive Director, presented the Distribution report.

MONTH	July-25
NEW INSTALLS	9
LEAKS	28
MAIN BREAKS	0
VALVE MAINT	0
MTR /PUMP TESTING	0
LOCATES	132
WORK ORDERS	148
N/PAY CUT-OFFS	44
DATA LOGS	10
MTR CHANGE OUTS	9
D.O.T. PERMITS	0

3.) **WTP:** Beth Cantrell, Executive Director, presented the Water Treatment Plant report. Normal Operations.


4.) **WWTP:** Beth Cantrell, Executive Director presented the Waste Water Treatment Plant report. Normal Operations.

**Executive Session:** None

**Additional Board Issues/Concerns:**

**Beth Cantrell/ Annual Leave:** Board Member, Connie Nelms, addressed the Board regarding Executive Director Beth Cantrell's documented work during two days of her scheduled vacation. In recognition of this, Mrs. Nelms proposed restoring two vacation days to Mrs. Cantrell. Upon motion by Nelms and second by Cammon, the Board unanimously approved the reinstatement of two vacation days to Executive Director Beth Cantrell.

**Adjourn:** Upon motion by Cammon and second by Nelms, the Board unanimously voted to adjourn the meeting at 6:07 p.m..

  
Loy Howard, Chairman

Date 9/15/25