

**Heard County Water Authority
Board Meeting Minutes
November 17, 2025
5:00 P.M.**

The Heard County Water Authority Board met in regular session on November 17th, 2025, at 5:00 p.m. The following members were present: Loy Howard, Rick Jones, Connie Nelms, Lynda Tucker and Shane Cammon

Chairman Loy Howard called the meeting to order. Shane Cammon, gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: None

Approval/Modify Agenda: On motion by Nelms and second by Cammon, the Board unanimously approved the agenda.

Approve Regular Minutes: On a motion by Cammon, seconded by Tucker, and with Jones abstaining since he was not present at the prior meeting, the Board approved the minutes of the October 2025 meeting.

Approve Executive Minutes: On a motion by Nelms, seconded by Cammon, and with Jones abstaining since he was not present at the prior meeting, the Board approved the executive minutes of the October 2025 meeting.

Public Comments: None

New Business:

Proposed Meeting Dates for 2026: Executive Director, Beth Cantrell presented three options for the meeting dates for 2025. On a motion by Jones, seconded by Nelms, the Board unanimously approved setting the meeting dates for 2026 to the third Tuesday of each month.

Christmas Bonuses for Employees: Executive Director, Beth Cantrell asked the board to approve \$500.00 Christmas bonuses for all employees. On a motion by Jones, seconded by Nelms, the Board unanimously approved the Christmas Bonuses.

Old Business:

Regions Bank Building Amended Contract: An amendment to the contract was presented by Beth Cantrell, Executive Director, to grant the City a utility easement, along with ingress and egress rights, over the drive-through area. On a motion by Jones, seconded by Cammon, the Board unanimously agreed to the contract amendment.

Logo Selection: Executive Director Cantrell presented the three logos selected by staff through voting. On a motion by Cammon, seconded by Nelms, the Board unanimously approved adoption of the logo receiving the highest number of employee votes.

Bullet Proof Glass Bid for new location: Beth Cantrell, Executive Director, brought a detailed quote for bullet proof glass as requested by the Board. Upon a motion by Cammon, seconded by Jones, the Board unanimously approved the bid and asked the Director to research the “speak through” part of the bid to make sure it suited our needs. The Board also allowed Director Cantrell to authorize any changes as long as it does not exceed approved bid amount.

Reports:

1.) Financial: Beth Cantrell, Executive Director

October 2025

*Income: \$293,883.14

*Expenses: \$332,327.21

*Net Income: <\$38,444.07>

*Net Income with Depreciation, Capital Expenses and other Expenses: <\$119,227.88>

2.) Distribution

MONTH	Oct
NEW INSTALLS	6
LEAKS	21
MAIN BREAKS	3
VALVE MAINT	0
MTR /PUMP TESTING	0
LOCATES	107
WORK ORDERS	157
N/PAY CUT-OFFS	33
DATA LOGS	15
MTR CHANGE OUTS	13
D.O.T. PERMITS	4

3.) WTP: Normal Operations.

4.) WWTP: Normal Operations.

Additional Board Issues/Concerns:

Lead Service Line Inventory: Jennifer Betts, Lead Operations Specialist, presented a proposal to address the issue of unknown meters identified during the initial LSLI. The proposal, prepared by ESG Engineering, recommended the use of predictive modeling to estimate the number of unknown meters and ensure compliance with EPD standards. Upon a motion by Nelms and a second by Jones, the board approved the proposal. To help cover the associated expenses, HCWA applied for a GEFA loan. The board then approved, on a motion by Cammon and a second by Jones, authorization for the director to manage the GEFA loan at her discretion.

Adjourn: Upon motion by Jones and second by Cammon, the Board unanimously voted to adjourn the meeting at 6:00 p.m.



Loy Howard, Chairman

Date

12/15/25