Heard County Water Authority
Board Meeting Minutes
October 20, 2025
5:00 P.M.

The Heard County Water Authority Board met in regular session on October 20th, 2025, at 5:00 p.m. The following members were present: Loy Howard, Connie Nelms, Lynda Tucker and Shane Cammon

Chairman Loy Howard called the meeting to order. Executive Director, Beth Cantrell, gave the invocation and led the Pledge of Allegiance.

Recognition of Guests: Lawrence Lipford

Approval/Modify Agenda: On motion by Nelms and second by Cammon, the Board unanimously approved modifying the Agenda to include Potential Litigation under executive session.

Approve Regular Minutes: Upon motion by Nelms and second by Cammon, the Board unanimously approved the meeting minutes for September, 2025.

Approve Executive Minutes: Upon motion by Cammon and second by Tucker, the Board unanimously approved the Executive meeting minutes for September, 2025.

Public Comments: Lawrence Lipford expressed concern about the current status of HCWA's raw water pump stations and the low water level at the Rock Quarry Reservoir. Specifically, he noted the ongoing reliance on the Centralhatchee pump station and raised concerns about not utilizing the Hillabahatchee pump station. He asked the Board to consider the implications of these issues and explore solutions to ensure long-term reliability and water supply stability.

New Business:
Carroll EMC Tower Lease: Darrell Brice, Distribution Superintendent, informed the board about Carroll EMC had submitted a request to install an antenna on one of HCWA's water towers. In response, the Board has directed HCWA staff to obtain a formal contract that clearly outlines liability, maintenance and termination. Once the contract is drafted and reviewed, it will be brought back to the Board for further consideration and approval.
DOT Road Repair: : Darrell Brice, Distribution Superintendent, informed the board that the Department of Transportation (DOT) contacted him regarding a dip in the roadway that appeared following the repair of a recent main break. DOT has since obtained a quote for the necessary road repairs, which was reported to be significantly expensive. In response, the Board directed the Executive Director to draft and send a formal letter to DOT addressing the matter.

Old Business:
Update on purchase of former Regions Bank Building: Beth Cantrell, Executive Director, provided an update regarding the building purchase. She reported that she signed the closing papers today.

Bullet Proof Glass Bid for new location: Beth Cantrell, Executive Director, brought a quote for bullet proof glass. The board asked for more detail and measurements on the quote. Director Cantrell will contact the bidder and ask for more details and measurements to be included on it. Then she will bring it back to the board.

Logo Possibilities: Executive Director Beth Cantrell presented several logo designs for consideration as HCWA's new logo. After reviewing the options, the Board requested that employees be given the opportunity to vote on their preferred designs. Director Cantrell will coordinate the employee voting process and compile the top selections based on employee feedback. These results will be presented to the Board at the next meeting, where a final vote will be held to determine the new logo.

Reports:

1.) **Financial:** Chris Barnett, CPA

September 2025

*Income: $288,708.90
*Expenses: $252,166.34
*Net Income: $36,542.56
*Net Income with Depreciation, Capital Expenses and other Expenses: <$44,241.25>

2.) **Distribution:** Beth Cantrell, Executive Director, presented the Distribution report.

MONTH	Sept
NEW INSTALLS	2
LEAKS	35
MAIN BREAKS	5
VALVE MAINT	0
MTR /PUMP TESTING	0
LOCATES	115
WORK ORDERS	150
N/PAY CUT-OFFS	39
DATA LOGS	8
MTR CHANGE OUTS	19
D.O.T. PERMITS	1

3.) **WTP:** Normal Operations.

4.) WWTP: Normal Operations.

Executive Session: On motion by Nelms and second by Cammon the Board unanimously voted to enter into Executive session at 5:40.pm. On motion by Cammon and second by Nelms, the Board unanimously voted to leave into Executive session and enter back in to regular Session at 5:50pm.

Potential Litigation: No action taken.

Personnel: Executive Director Beth Cantrell requested Board approval for a 3% salary increase for five employees who have consistently gone above and beyond in their job responsibilities.
Upon motion by Nelms, and seconded by Cammon, the Board unanimously voted to approve the proposed increase.

Additional Board Issues/Concerns: None

Adjourn: Upon motion by Nelms and second by Cammon, the Board unanimously voted to adjourn the meeting at 5:55 p.m.

Loy Howard, Chairman

Date 4/17/25